

**AGENDA  
REGULAR SESSION  
HIGHLAND CITY COUNCIL  
HIGHLAND CITY HALL  
1115 BROADWAY  
TUESDAY, JANUARY 20, 2026  
6:30 PM**

**NOTE: This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on page 3 of this agenda.**

**CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:**

**MINUTES:**

- A. **MOTION** – Approve Minutes of January 5, 2026 Regular Session

**PUBLIC FORUM:**

- A. Citizens' Requests and Comments:

1. Rusty Rodz Car Club – 2026 Car Cruises on the Square – Special Event Application – Russel Huelsmann, Representative (attached)
2. Leaps of Love – 24 Hour Laps for Leaps – Special Event Application –Traci Riechmann, Representative (attached)

**Anyone wishing to address the Council on any subject may do so at this time. Please come forward to the podium and state your name. Per Ordinance No. 3299, please limit your comments to 4 minutes or less.**

- B. Requests of Council:

- C. Staff Reports:

**NEW BUSINESS:**

- A. **MOTION** – Bill #26-03/RESLOUTION Regarding the Release of Executive Session Minutes (attached)
- B. **MOTION** – Bill #26-04/RESLOUTION Authorizing and Directing Application to the 2026 Surface Transportation Block Grant Program (STP) for the Purpose of Improving Broadway Street From Poplar Street to Swallow Lane (attached)
- C. **MOTION** – Bill #26-05/RESLOUTION Approving and Authorizing the City of Highland's Application To the Madison County Agency for Community Transit Community Action Grants Program for a Grant in the Amount of \$10,510.50 to Seal the Shared Use Paths Along Iberg Road From Koch Road to Broadway and Along Troxler Avenue From U.S. Hwy. 40 to State Route 160 in Highland, Illinois (attached)
- D. **MOTION** – Bill #26-06/RESLOUTION Approving Application and Awarding Certain Financial Incentives Under the City of Highland Façade Improvement Program to Daryn Riechmann for 1011 Washington Street, Highland, Illinois (attached)

**Continued**

Agenda

January 20, 2026

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**E. MOTION** – Bill #26-07/RESLOUTION Authorizing the Sole Source Purchase of a 2022 FOUTS Mini Rescue Pumper From Worley Fire Protection District for \$250,000 and Waiving Customary Bidding Procedures (attached)

**F. MOTION** – Bill #26-08/ORDINANCE Amending Chapter 14 – Animals, Article I – General, Sec. 14-11 – Keeping Dangerous Animals and Farm Animals (attached)

**G. MOTION** – Bill #26-09/ORDINANCE Amending Chapter 18 – Buildings, Building Regulations, and Municipal Codes, Article XIII – Building Permit Fees and Fines, Sec. 18-13-1(1)(C) (attached)

**H. MOTION** – Bill #26-10/RESOLUTION Authorizing City to Enter into an Ambulance Service Agreement with HSHS-St. Joseph's Hospital (attached)

**REPORTS:**

**A. MOTION** – Accepting Expenditures Reports #1306 for Jan. 3, 2026 through Jan. 16, 2026 (attached)

**EXECUTIVE SESSION:**

The City Council may conduct an Executive Session pursuant to the Illinois Open Meetings Act, only after citing exemptions allowing such meeting.

**ADJOURNMENT:**

**Continued**

## Agenda

January 20, 2026

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Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Jackie Heimburger, ADA Coordinator, by 9:00 AM on Tuesday, January 20, 2026.

**BE ADVISED** this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

### **Directions for Public Monitoring of Highland City Council Meetings:**

The City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

**618-882-5625**

Once connected, you will be prompted to enter a conference ID number.

**Conference ID #: 867900**

This will allow a member of the public to hear the city council meeting.

**Note:** This is for audio monitoring of the meeting, only. Anyone dialing in will not be able to make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to [cflake@highlandil.gov](mailto:cflake@highlandil.gov) or, by using the citizens' portal on the city's website found here: [https://www.highlandil.gov/citizen\\_request\\_center\\_app/index.php](https://www.highlandil.gov/citizen_request_center_app/index.php).

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.

# CITY OF HIGHLAND



## SPECIAL EVENT APPLICATION

Authorized under City Ordinance Sec. 64-3-1

**PURPOSE:** The City of Highland supports various community activities and festivals throughout the year. Establishing public safety and coordinating needs between the events and the city are the overall goals of this process. It is the responsibility of the specific event Sponsors to obtain, complete, and follow through the application process for city approval.

### **DEFINITIONS and FEES:**

**Special event:** A "Special Event" is defined as: (1) any event, race, gathering, demonstration, or service; (2) that occurs partially or completely within the jurisdiction of the City of Highland; (3) is expected to draw crowds in excess of one hundred fifty (150) attendees; and (4) is expected to or could disrupt normal daily functions within the City of Highland including but not limited to traffic congestion and excess noise; or could create a public health/safety concern without proper precautions or prior planning. Specific examples would include (but are not limited to): The Kirchenfest, Schweizerfest, 5K runs, parades, Art in the Park, Fourth of July Festivities, Madison County Fair, etc. The City Manager will make the final determination as to whether an event qualifies. This will be based upon the totality of the circumstances presented.

**Ongoing Event:** An "Ongoing Event" is defined as any event that occurs partially or completely within the jurisdiction of the City of Highland consecutively for a period of time that exceeds more than two times monthly. Specific examples would include (but are not limited to): automobile races, re-occurring sporting events not affiliated with HUSD5, weekly music festivals, and other weekly reoccurring events). The City Manager will make the final determination as to whether an event qualifies. This will be based on the totality of the circumstances presented and will require approval depending on requests of individual departments by their Directors.

### **Highland Public Safety Fees for Special Events:**

**Police Department:** The Highland Police Department will be paid at a rate of \$50.00 per officer per race event (runs or bicycle) when required for traffic control.  
The Highland Police Department will be paid at a rate of \$100.00 per officer per day, per event when officers are requested outside of the normal day-to-day operation.

**Emergency Medical Services Department:** No additional fees for Special Events unless organizers require service outside of the normal day-to-day operation.

### **Fire Department:**

No additional fees for Special Events unless organizers require service outside of the normal day-to-day operation.

**Highland Public Safety Fees for On-Going Events:**

**Police Department:** The Highland Police Department will be reimbursed at a rate of 1 ½ times the rate of the officer working the ongoing event. Scheduling will be arranged and agreed upon by the organizer, the Chief of Police or his/her designee.

**Emergency Medical Services Department:**

The Highland Emergency Medical Services Department will be paid at a rate of \$75.00 per half hour when requested for an ongoing event. Scheduling will be arranged and agreed upon by the organizer and the EMS Chief or his/her designee. The following are details of provided additional service:

- Two crew members to provide medical services throughout the event.
- Fuel charges consistent with leaded mile rate.
- Medical supplies used during the event
- Wear and tear on the truck for idle state

Trucks must remain in an idle state throughout the course of the event for patient comfort and to maintain moderate temperatures for medications and I.V. fluids. Scheduling will be arranged and agreed upon by the organizer and the Emergency Services Chief or his/her designee.

**Fire Department:**

The Highland Fire Department will be reimbursed at a rate of \$21.00 per firefighter per hour working the ongoing event. Scheduling will be arranged and agreed upon by the organizer and the Fire Chief or his/her designee.

**PROCEDURE:**

1. All Requests will be directed to Highland City Hall, to the attention of the Director of Support Services.
2. Applications will be available at Highland City Hall, Monday-Friday, 8:00 am to 5:00 pm or online through the City's web site.
3. Applications will be completed by the Event Sponsor and submitted at least 60 days prior to the event. The application must be signed by the Event Sponsor Responsible Party. Incomplete applications will not be accepted. If an application is accepted and later determined to be incomplete, the applicant will be notified by the Director of Support Services. Failure to provide information will result in denial of application.
4. The Director of Support Services will forward the application to all city departments that have responsibilities relating to the event. If necessary, a committee meeting involving the event Sponsor and city stakeholders may take place to clarify questions, determine specific needs, and address concerns.
5. The event Sponsor is required to obtain final approval for the special event from the City Manager. The City Council may announce the special event to the public at a scheduled Council meeting.

CITY OF HIGHLAND-SPECIAL EVENT APPLICATION

Name of Event: Rusty Rodz Car Cruise

Type of Event:  Festival  Race  Other Fundraiser  Service  Parade  
 Other (please specify): Car Cruise

Description of Event: Car Cruise

Location of Event: Highland Square

Sponsoring Organization/Individual: Rusty Rodz Car Club

Event Responsible Party: Russel Huelsmann  
Address: PO Box 302 Aviston IL 62214  
Phone(s): 618-304-3560  
Email: RusselHuelsmann@yahoo.com

Date(s) of Set-up: 5/30 - 6/27-7/25-8/29 - 9/26 - 10/31

Event Date(s) / Times: 5pm - 8pm

Date(s) of Tear-down: Same Night

Expected Attendance: \_\_\_\_\_

Alcohol License Required:  Yes  No  
If yes, application submitted:  Yes  No

Sound Amplification System utilized:  Yes  No (*Only available for the Square*)  
If yes, hours of operation: \_\_\_\_\_

Funding request of the Council:  Yes  No  
Amount requested: \$ \_\_\_\_\_  
Purpose for Funding: \_\_\_\_\_

Street Dept: Signage, Barricades, Street Closures (Specify): Barricades

Electric Dept: Electrical Service, Lighting (Specify):

NONE

**Public Safety:** If anything needed in addition to below (Specify):

NONE

**HCS Services:** Wi-Fi or other technological needs (Specify):

NONE

**Other City Services:** Restrooms, City Officials, Refuse Dumpsters-Charges Apply (Specify):

NONE

**Signs:** Per the City of Highland's Municipal Code, signs are disallowed on public right-of-way. If you wish to display signs on right-of-way, please indicate the requested location of signs:

*If approval is granted, signs must not be displayed within roundabouts or within any area that is difficult for vehicles to see around and creates a traffic safety issue. All signs within right-of-way must be displayed no more than two weeks prior to the event unless specifically requested and removed within two days after the event.*

**Specify Special Event or Ongoing Event (as defined above)** Car Cruise

**Specify Route Option #**    (listed on attached Maps)

Route must be approved by Public Safety director before application can be brought to council for approval.

**Check the boxes below for what Services apply and number of each service needed**  
(See Page 1&2 and Race Option/Maps provided for more information)

- Police** – Number of officers needed for Event NONE
- EMS** – Number of Emergency Medics needed for Event NONE
- Fire** – Number of Firefighters needed for Event NONE

**Application Checklist (Attachments):**

- Council Meeting Scheduled for approval
- Certificate of Insurance: (Must attached for approval)
  - Must be General liability
  - \$1 Million per occurrence/\$2 million aggregate
  - City named as "additional insured" If Event is on city property.
- Site Plan Rendering
- Evacuation Plan
- Fire Plan
- Parking Plan

**City Services Requested:** – Please attach additional documents such as maps, flyers or any other detailed information.



Event Sponsor Responsible Party

1-12-24

Date

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City Manager

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Date

# CITY OF HIGHLAND



## SPECIAL EVENT APPLICATION

Authorized under City Ordinance Sec. 64-3-1

**PURPOSE:** The City of Highland supports various community activities and festivals throughout the year. Establishing public safety and coordinating needs between the events and the city are the overall goals of this process. It is the responsibility of the specific event Sponsors to obtain, complete, and follow through the application process for city approval.

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**Emergency Medical Services Department:** No additional fees for Special Events unless organizers require service outside of the normal day-to-day operation.

### **Fire Department:**

No additional fees for Special Events unless organizers require service outside of the

normal day-to-day operation.

**Highland Public Safety Fees for On-Going Events:**

**Police Department:** The Highland Police Department will be reimbursed at a rate of 1 ½ times the rate of the officer working the ongoing event. Scheduling will be arranged and agreed upon by the organizer, the Chief of Police or his/her designee.

**Emergency Medical Services Department:**

The Highland Emergency Medical Services Department will be paid at a rate of \$75.00 per half hour when requested for an ongoing event. Scheduling will be arranged and agreed upon by the organizer and the EMS Chief or his/her designee. The following are details of provided additional service:

- Two crew members to provide medical services throughout the event.
- Fuel charges consistent with leaded mile rate.
- Medical supplies used during the event
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**Fire Department:**

The Highland Fire Department will be reimbursed at a rate of \$21.00 per firefighter per hour working the ongoing event. Scheduling will be arranged and agreed upon by the organizer and the Fire Chief or his/her designee.

**PROCEDURE:**

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2. Applications will be available at Highland City Hall, Monday-Friday, 8:00 am to 5:00 pm or online through the City's web site.
3. Applications will be completed by the Event Sponsor and submitted at least 60 days prior to the event. The application must be signed by the Event Sponsor Responsible Party. Incomplete applications will not be accepted. If an application is accepted and later determined to be incomplete, the applicant will be notified by the Director of Support Services. Failure to provide information will result in denial of application.
4. The Director of Support Services will forward the application to all city departments that have responsibilities relating to the event. If necessary, a committee meeting involving the event Sponsor and city stakeholders may take place to clarify questions, determine specific needs, and address concerns.
5. The event Sponsor is required to obtain final approval for the special event from the City Manager. The City Council may announce the special event to the public at a scheduled Council meeting.

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**CITY OF HIGHLAND-SPECIAL EVENT APPLICATION**

**Name of Event:** 24-Hour Laps for Leaps

**Type of Event:** Festival Race Other Fundraiser Service Parade Other (please specify):

**Description of Event:** 24-Hour race with kids zone and food trucks

**Location of Event:** Highland Speedway

**Sponsoring Organization/Individual:** Leaps of Love / Traci & Brady Riechmann

**Event Responsible Party:**

Address: 1005B Broadway, Highland, IL 62249

Phone(s): 618-410-7212 / 618-410-7215

Email: [traci@leapsoflove.org](mailto:traci@leapsoflove.org)

**Date(s) of Set-up:** 9/20/26

**Event Date(s) / Times:** Friday, 9/25 - Saturday, 9/26

**Date(s) of Tear-down:** 9/27/26

**Expected Attendance:**

**Alcohol License Required:** Yes No

If yes, application submitted: Yes No

**Sound Amplification System utilized:** Yes No (*Only available for the Square*) If yes, hours of operation:

**Funding request of the Council:** Yes No

Amount requested: \$

Purpose for Funding: \_\_\_\_\_

**Street Dept:** Signage, Barricades, Street Closures (Specify): none

**Electric Dept:** Electrical Service, Lighting (Specify): assistance with blown out bulbs at the track

**Public Safety:** If anything needed in addition to below (Specify): none

**HCS Services:** Wi-Fi or other technological needs (Specify): none

**Other City Services:** Restrooms, City Officials (Specify): none

**Refuse Dumpsters (Charges Apply):** Contact Republic Services at 618-656-6883 to request a temporary dumpster.

**Signs:** Per the City of Highland's Municipal Code, signs are disallowed on public right-of-way. If you wish to display signs on right-of-way, please indicate the requested location of signs:  
\_\_\_\_ Hwy. 40 and Poplar round about\_and 501 Blues intersection\_\_\_\_\_

*If approval is granted, signs must not be displayed within roundabouts or within any area that is difficult for vehicles to see around and creates a traffic safety issue. All signs within right-of-way must be displayed no more than two weeks prior to the event unless specifically requested and removed within two days after the event.*

**Specify Special Event or Ongoing Event (as defined above) 24-Hour Laps for Leaps**

**Specify Route Option #** (listed on attached Maps) Route must be approved by Public Safety director before application can be brought to council for approval.

**Check the boxes below for what Services apply and number of each service needed**

*(See Page 1&2 and Race Option/Maps provided for more information)*

- **Police** – Number of officers needed for Event none
- **EMS** – Number of Emergency Medics needed for Event none
- **Fire** – Number of Firefighters needed for Event none

**Application Checklist (Attachments):**

- Council Meeting Scheduled for approval
- Certificate of Insurance: (Must attached for approval)
  - Must be General liability
  - \$1 Million per occurrence/\$2 million aggregate
  - City named as "additional insured" If Event is on city property.

- Site Plan Rendering
- Evacuation Plan
- Fire Plan
- Parking Plan

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**City Services Requested:** – Please attach additional documents such as maps, flyers or any other detailed information.

**Event Sponsor Responsible Party Date** **City Manager Date**





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/13/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Church Asset Management, Inc. 1551 Wall St Ste 120 Saint Charles MO 63303-3540	CONTACT NAME: PHONE (A/C, No, Ext): 800-200-7257 FAX (A/C, No): 866-608-0600	
	E-MAIL ADDRESS: info@LTCAM.com	
INSURED Leaps of Love 1005 Broadway Highland IL 62249	INSURER(S) AFFORDING COVERAGE	
	INSURER A: GuideOne Insurance Company 15032	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

## COVERAGES

CERTIFICATE NUMBER: 636028077

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	010019963	8/31/2025	8/31/2026			EACH OCCURRENCE	\$ 1,000,000	
							DAMAGE TO RENTED PREMISES (Ea occurrence)		\$ 1,000,000
							MED EXP (Any one person)		\$ 20,000
							PERSONAL & ADV INJURY		\$ 1,000,000
							GENERAL AGGREGATE		\$ 3,000,000
							PRODUCTS - COMP/OP AGG		\$ 3,000,000
A	AUTOMOBILE LIABILITY  ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	010019963	8/31/2025	8/31/2026			COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	
							BODILY INJURY (Per person)		\$
							BODILY INJURY (Per accident)		\$
							PROPERTY DAMAGE (Per accident)		\$
									\$
									\$
	UMBRELLA LIAB  EXCESS LIAB  DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$	
							AGGREGATE		\$
									\$
									\$
									\$
									\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY  ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N N / A					PER STATUTE	OTHE- R	
							E.L. EACH ACCIDENT		\$
							E.L. DISEASE - EA EMPLOYEE		\$
							E.L. DISEASE - POLICY LIMIT		\$
									\$
									\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Confirmation of insurance.

## CERTIFICATE HOLDER

## CANCELLATION

City Of Highland P.O. Box 218 Highland IL 62249	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	
	AUTHORIZED REPRESENTATIVE 	

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**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION REGARDING THE RELEASE OF EXECUTIVE SESSION MINUTES**

**WHEREAS**, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

**WHEREAS**, the City of Highland, Illinois has met from time to time in executive session for purposes authorized by the Illinois Open Meetings Act; and

**WHEREAS**, pursuant to the requirements of 5 ILCS 120/2.06(c), the City Council has met in executive session to review for potential release the minutes of the executive session meetings held on the following dates:

May 19, 2014;	August 1, 2016;	August 3, 2020;
August 4, 2014;	August 15, 2016;	September 21, 2020;
December 1, 2014;	November 7, 2016;	October 19, 2020;
February 17, 2015;	November 21, 2016;	December 21, 2020;
April 20, 2015;	December 19, 2016;	February 1, 2021;
May 4, 2015;	September 5, 2017;	May 3, 2021;
September 21, 2015;	January 16, 2018;	July 6, 2021;
October 5, 2015;	June 4, 2018;	August 2, 2021;
October 19, 2015;	September 4, 2018;	November 11, 2021;
November 2, 2015;	December 17, 2018;	March 21, 2022;
December 7, 2015;	April 15, 2019;	May 16, 2022;
February 1, 2016;	July 1, 2019;	June 6, 2022;
February 16, 2016;	August 19, 2019;	March 6, 2023;
April 18, 2016;	October 21, 2019;	April 17, 2023;
May 16, 2016;	November 18, 2019;	May 15, 2023;
July 5, 2016;	February 3, 2020;	July 24, 2023;
July 18, 2016;	March 2, 2020;	January 2, 2024;

(herein after collectively referred to as “Dates”); and

**WHEREAS**, the City Council has determined that the minutes of the executive session meetings held on the dates listed herein, no longer require confidential treatment and should be made available for public inspection; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, ILLINOIS as follows:**

*Section 1.* The minutes of the executive session meetings held on the Dates listed herein are hereby released.

*Section 2.* The City Clerk is hereby authorized and directed to make said minutes available for inspection and copying in accordance with the standing procedures of the City Clerk's office.

*Section 3.* The resolution shall be in full force and effect from and after its passage and approval according to law.

This Resolution adopted by the City Council of the City of Highland, Illinois and deposited and filed in the office of the City Clerk on the \_\_\_\_ day of \_\_\_\_\_, 2026, the vote taken by ayes and nays and entered upon the legislative records as follows:

AYES:

NAYS:

APPROVED:

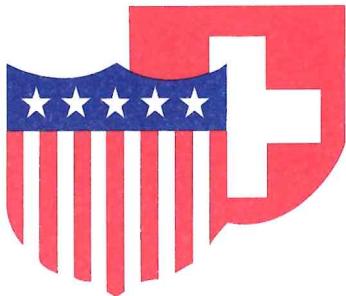
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Kevin B. Hemann  
Mayor  
City of Highland  
Madison County, Illinois

ATTEST:

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Barbara Bellm  
City Clerk  
City of Highland  
Madison County, Illinois



# City of Highland

**MEMO TO:** Christopher Conrad, City Manager

**FROM:** Joe Gillespie, Director of Public Works

**DATE:** January 8, 2026

**SUBJECT:** Broadway Resurfacing and Shared Use Path-Poplar St. to Swallow Lane  
Recommendation for Approval of a Resolution Authorizing and Directing Application to  
the 2026 Surface Transportation Block Grant Program (STP)

## RECOMMENDATION

I recommend that you request council approval of the resolution attached, authorizing and directing the application for the 2026 STP grant for Broadway.

## DISCUSSION

East-West Gateway administers the federal grant opportunities for this area. I am planning a project to resurface the pavement on Broadway from Poplar St. to Swallow Lane and add pedestrian ways. This section of asphalt pavement was last resurfaced in 2008 during the construction of the roundabout. The project will consist of milling the existing asphalt pavement, placing a new surface, updating the sidewalks to ADA standards on the south side of Broadway, and installing a new Shared Use Path along the north side. The project is part of a larger plan to extend a shared-use path eastward to the roundabout at Veterans Honor Parkway. Additionally, this gives us an opportunity to improve the pedestrian ways crossing the creek.

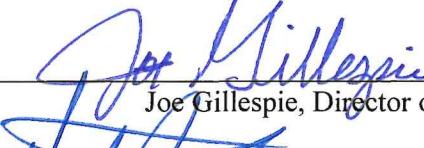
The estimated total project cost is \$1,725,000. We are applying for \$1,000,000 for construction, and we will be responsible for the remainder. The project would be constructed in the next few years.

## FISCAL IMPACT

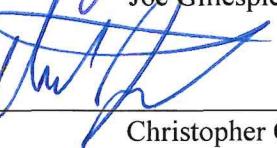
The proposed supplemental funding is through the Non-Home Rule Sales Tax.

## CONCURRENCE

Recommended by:

  
Joe Gillespie, Director of Public Works

Approved by:

  
Christopher Conrad, City Manager

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING AND DIRECTING APPLICATION TO THE 2026  
SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (STP) FOR THE  
PURPOSE OF IMPROVING BROADWAY STREET FROM POPLAR STREET TO  
SWALLOW LANE**

**WHEREAS**, the City of Highland, Madison County, Illinois (hereinafter "City"), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

**WHEREAS**, the City proposes to apply for \$1,000,000 in assistance from the Surface Transportation Block Grant Program (STP) for the purpose of improving Broadway Street from Poplar Street to Swallow Lane with a total estimated project cost of \$1,725,000; and

**WHEREAS**, the proposed improvement will consist of pavement milling and resurfacing, adding a shared use path, replacing non-compliant ADA sidewalks and curb ramps, replacing adding curbs, and all other miscellaneous work associated with the roadway work.; and

**WHEREAS**, the proposed improvements will reduce future maintenance on the roadway, improve pedestrian safety, and enhance accommodations for all to navigate this critical east-west route; and

**WHEREAS**, the City has available funds to finance the activity until reimbursed by STP, and the financial capability to operate, maintain, and manage the completed project in a safe manner for public use; and

**WHEREAS**, the City has determined it to be in the best interest of the public health, safety, general welfare and economic welfare to reconstruct Broadway Street from Poplar Street to Swallow Lane; and

**WHEREAS**, the City has determined the City Manager should be authorized and directed to execute any contracts or requisite documents required to apply to STP for funding to reimburse City for improving Poplar Street from Broadway Street to Lindenthal Street; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Highland as follows:

*Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

*Section 2.* The City shall apply to the STP for financial assistance for the purposes of improving Broadway Street from Poplar Street to Swallow Lane including pavement milling and resurfacing, adding a shared use path, replacing non-compliant ADA sidewalks and curb ramps, replacing adding curbs, and all other miscellaneous work associated with the roadway work.

*Section 3.* This Resolution shall be known as Resolution No. \_\_\_\_\_ and shall be effective upon its passage and approval in accordance with the law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the \_\_\_\_\_ day of \_\_\_\_\_, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

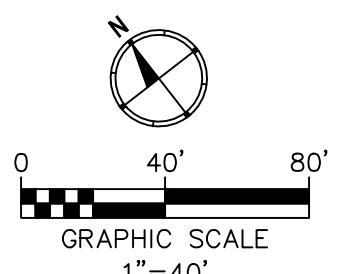
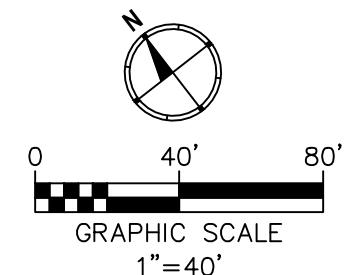
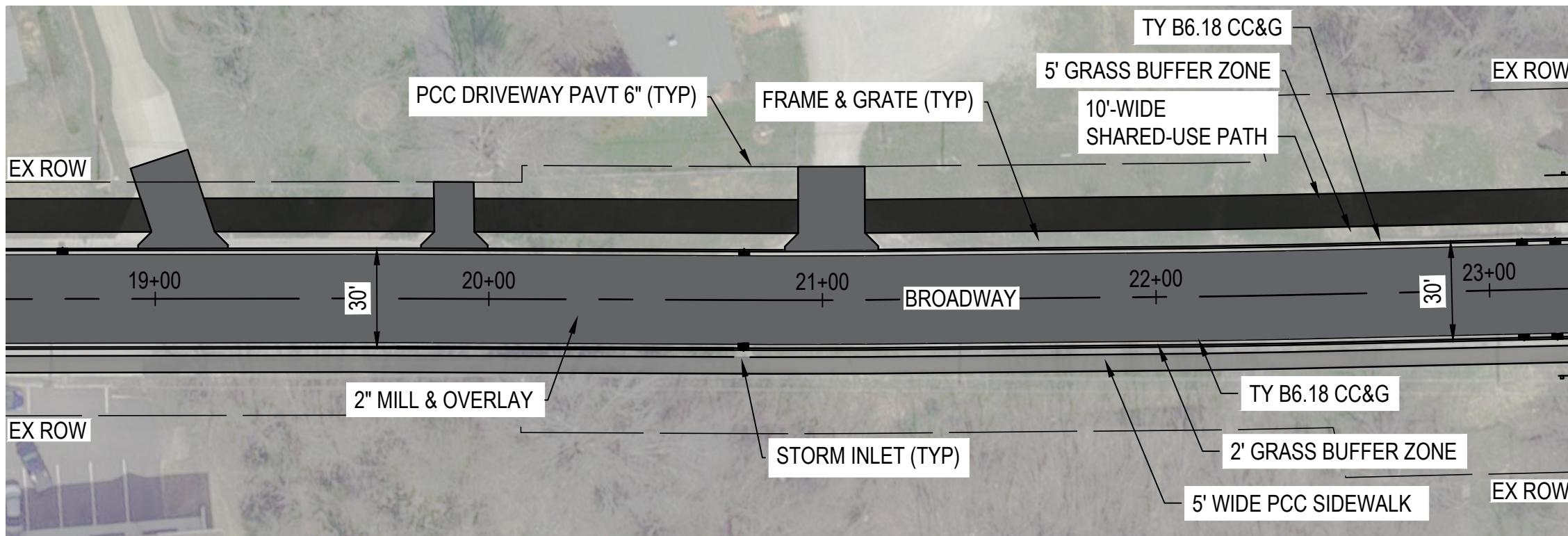
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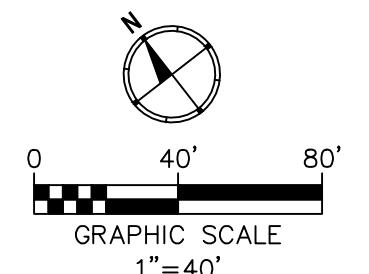
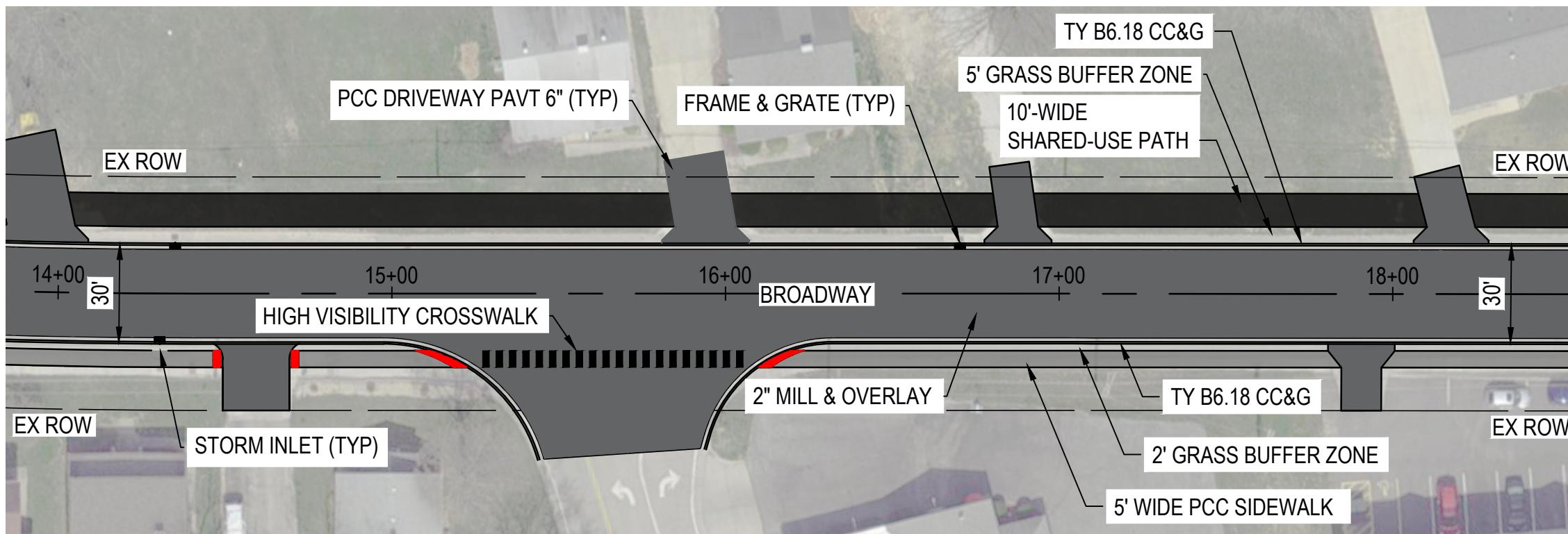
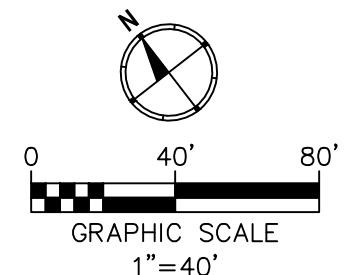
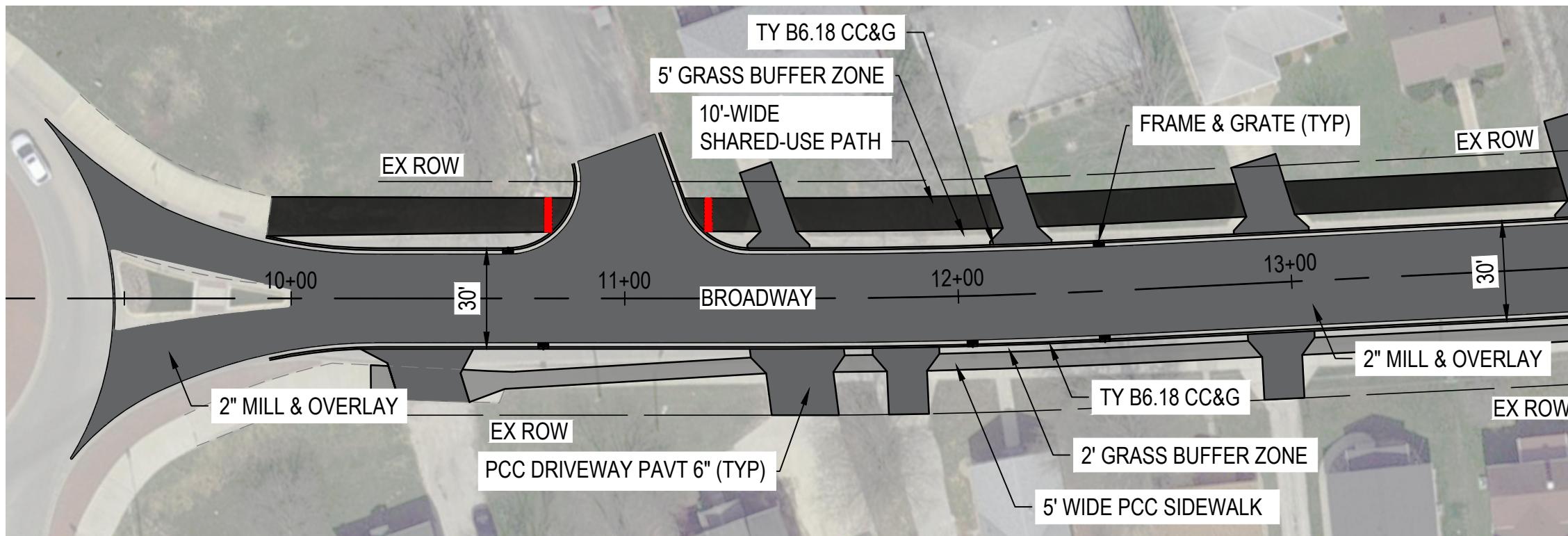
Kevin B. Hemann  
Mayor  
City of Highland  
Madison County, Illinois

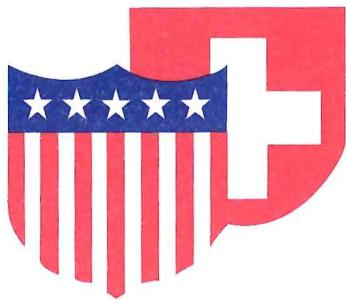
ATTEST:

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Barbara Bellm  
City Clerk  
City of Highland  
Madison County, Illinois







# City of Highland

**MEMO TO:** Christopher Conrad, City Manager

**FROM:** Joe Gillespie, Director of Public Works

**DATE:** January 12, 2026

**SUBJECT:** Shared Use Path Sealing along Iberg Rd. from Koch Rd. to Broadway, and along Troxler Ave. from U.S. Hwy. 40 to State Route 160  
Recommendation for Approval of ACT Community Action Grant Program

## RECOMMENDATION

I recommend that you request council approval of a resolution for the Madison County ACT Community Action Grants Program to support the project and request funding of \$10,510.50, as attached.

## DISCUSSION

The project will clean and fill cracks, clean the surface, and apply  $\frac{1}{4}$ " slurry sealer to the path along Iberg Rd. from Koch Rd. to Broadway, and along Troxler Ave. from U.S. Hwy. 40 to State Route 160. The project is similar to the sealing project completed last fall. We are requesting half of the estimated amount.

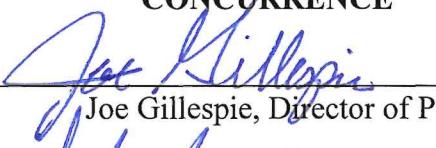
The application requires a city resolution supporting the project and requesting funding. The resolution is included in the application submittal. Funding is planned for this year in the street and alley budget.

## FISCAL IMPACT

The work will be proposed in the Street and Alley budget.

## CONCURRENCE

Recommended by: \_\_\_\_\_

  
Joe Gillespie, Director of Public Works

Approved by: \_\_\_\_\_

  
Christopher Conrad, City Manager

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING AND AUTHORIZING THE CITY OF HIGHLAND'S  
APPLICATION TO THE MADISON COUNTY AGENCY FOR COMMUNITY  
TRANSIT COMMUNITY ACTION GRANTS PROGRAM FOR A GRANT IN THE  
AMOUNT OF \$10,510.50 TO SEAL THE SHARED USE PATHS ALONG IBERG ROAD  
FROM KOCH ROAD TO BROADWAY AND ALONG TROXLER AVENUE FROM U.S.  
HWY. 40 TO STATE ROUTE 160 IN HIGHLAND, ILLINOIS**

**WHEREAS**, the City of Highland, Madison County, Illinois (hereinafter "City"), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

**WHEREAS**, the City previously applied to the Madison County Agency for Community Transit ("ACT") for a grant to reseal the shared use path from U.S. Hwy. 40 to State Route 143 in the City ("Project"); and

**WHEREAS**, City desires to apply for a \$10,510.50 grant to seal the shared use path along Iberg Road From Koch Road to Broadway and along Troxler Avenue from U.S. Hwy. 40 to State Route 143 in City ("Project"), and desires to apply to the Madison County Agency for Community Transit ("ACT") for said grant; and

**WHEREAS**, City has completed the ACT Community Action Grants Program Application – CY26 ("ACT Application") for the \$10,510.50 grant for the Project (*see Exhibit A*); and

**WHEREAS**, City has determined the ACT Application for the Project should be approved (*see Exhibit A*); and

**WHEREAS**, City has determined it is in the best interests of public health, safety, general welfare, and economic welfare to approve the ACT Application for the Project; and

**WHEREAS**, the City Council finds that the City Manager and/or Mayor should be authorized and directed, on behalf of the City, to execute whatever documents are necessary to approve the ACT Application.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Highland, Illinois, as follows:

*Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

*Section 2.* The ACT Project Agreement (*see Exhibit A*) is approved.

*Section 3.* This Resolution shall be known as Resolution No. \_\_\_\_\_ and shall be effective upon its passage and approval in accordance with Illinois law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the \_\_\_\_\_ day of \_\_\_\_\_, 2026, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NAYS:

APPROVED:

---

Kevin B. Hemann  
Mayor  
City of Highland  
Madison County, Illinois

ATTEST:

---

Barb Bellm  
City Clerk  
City of Highland  
Madison County, Illinois



## Community Action Grants Program Application - CY26

Project Sponsor: \_\_\_\_\_  
(List one entity)

Project Name: \_\_\_\_\_

Funding Requested: \_\_\_\_\_

Applications requesting more than \$10,000 in funding maintain a quarterly deadline and are due by 11:00pm CT January 12, 2026, April 13, 2026, July 13, 2026, October 12, 2026 or until 100% of the quarterly allocated CY26 grant funds are pledged, whichever is sooner. All projects are prioritized based on available funding and scoring criteria. Applications for projects with a dollar value of \$10,000 or less can be submitted throughout the year.

Project Sponsor is a:

501(c)(3) Nonprofit

City, Village, Township

Park, Library, Transit, or Airport District

### **Submit application to:**

Agency for Community Transit  
Attention: Miriam Bell  
1 Transit Way  
Pontoon Beach, IL 62040  
[ACTgrants@insideact.org](mailto:ACTgrants@insideact.org)

FOR OFFICE USE ONLY

Date and Time Received: \_\_\_\_\_

## ACT Community Action Grants Program Information

**Organizational Information:** Agency for Community Transit, Inc. (ACT) is a private, non-profit 501(c)(3) agency incorporated in the State of Illinois. ACT provides transportation services for Madison County residents through the operation of fixed route and paratransit services for Madison County Transit (MCT).

**Funding:** ACT has committed up to one million five hundred thousand (\$1,500,000) for the CY26 Community Action Grant with a maximum of \$100,000 per project and maximum of \$100,000 per entity.

**Program Intent:** To provide multi-modal transportation services to the people, organizations, and communities of Madison County to enhance mobility for the elderly and disabled, improve ADA accessibility, and promote alternative transportation modes to improve the quality of life of Madison County residents. ACT's Community Action Grant intends to provide technical and financial assistance and assist in securing funds for impactful transportation related projects.

**Submittal Details:** Applications requesting more than \$10,000 are due by 11:00pm CT January 12, 2026, April 13, 2026, July 13, 2026, October 12, 2026 or until 100% of the quarterly allocated CY26 grant funds are pledged, whichever is sooner. All projects are prioritized based on available funding and scoring criteria. Applications for projects with a dollar amount of \$10,000 or less can be submitted throughout the year.

**Notification:** ACT will review each application and provide notification of the Board of Directors decision to approve or deny requested funding. The ACT Board reserves the right to fund smaller portions of projects than requested.

**Eligible Applicants:** The following entities are eligible to apply:

- City, Village, or Township located in Madison County, Illinois.
- 501(c)(3) nonprofit organizations, parks districts, (including Metro East Park and Recreation District) transit districts, library districts, and airport districts which are based in and/or provide service within Madison County, Illinois.

**Ineligible Applicants:** Universities/colleges, schools/school districts, special taxing districts, and Madison County government are not eligible to apply.

**Examples of Eligible Project Types:** Transportation / Bicycle / Pedestrian / ADA Accessibility Improvements / Related Projects. All shared use path and trails infrastructure projects must be included in the Project Sponsor's Bicycle/Pedestrian Master Plan and adhere to American Association of State Highway and Transportation Officials (AASHTO) standards. Projects examples include, but are not limited to the following:

- Purchase of an accessible vehicle for transporting the public, and not eligible for MCT's program
- Funds to operate a vehicle used to transport the public
- Purchase of MCT fare products for distribution
- Construction of an ADA accessible bus stop
- Construction of wheelchair ramps or other ADA improvements
- Funds to provide shuttle service for community festivals and events
- Addition of amenities or safety features to a bus stop
- Construction or improvement of a trail or shared use path
- Construction of a connector to the MCT Trails
- Addition of amenities, enhancements, or safety features to a shared use path or bike trail
- Flashing beacons or other equipment to facilitate safe bicycle/pedestrian crossings
- Funds to support a bicycle or pedestrian event
- Development of a bicycle/pedestrian master plan
- Bicycle/pedestrian marketing and/or education materials
- Support for a program which promotes bicycle/pedestrian development, safety, or education
- Funds to purchase and/or distribute helmets or other bicycle safety gear
- Funds for land acquisition to allow a community to build a trail
- Funds to provide transportation services for elderly and disabled residents
- Funds for transportation services for youth programs

## **Eligible Project Components**

- Components of projects eligible for reimbursement include, but are not limited to, acquisition, development, restoration, education, maintenance, planning, programmatic, or operations expenses.

**Ineligible Project Types:** Projects which are neither transportation related OR accessibility related are NOT eligible for assistance. Such ineligible projects include but are not limited to the following. Sidewalks are NOT eligible. Non-ADA accessible shared use paths are NOT eligible. Parks and roadways are NOT eligible. Non-ADA accessible vehicles are NOT eligible.

**Project Scope and Budget:** Project Sponsors should make every effort to obtain an accurate project scope and budget for their application. Changes to scope must be approved by ACT prior to implementation to ensure reimbursement.

**Application Process:** Upon receipt of application, ACT staff will score the application for presentation of the information to the ACT Board. The board will review the subjective score and take discretionary action at its next regular Board meeting. If approved, a Project Agreement will be sent to the applicant for execution. Applicants will have 90 days to sign and execute the Project Agreement.

The project period begins upon the date the last person signs the Project Agreement. Expiration of the Project Agreement will be based upon the type and circumstances of the project.

Costs incurred prior to a fully executed Project Agreement are ineligible for reimbursement, unless at the discretion of ACT's Board, such costs are specifically approved. ACT reserves the right to terminate the Project Agreement if the Project Sponsor fails to start the project within one (1) year of the Project Agreement's execution date. The Project Sponsor shall make reasonable and timely progress on the project and advise ACT of project's status on a regular basis. Projects not completed, in whole or in part regardless of reason, may be ineligible for funding in future ACT grant cycles.

**Application Review:** The ACT Board of Directors will receive submitted applications with a score sheet completed by ACT Staff. The Board will review the information presented and take action to award funds at its discretion.

**Application Scoring:** The application scoring process will award a score for the following categories:

- Project Applicability- Project is transportation related. (20%)
- Project Impact- Significant impact on residents in community. (20%)
- Local Support- Board/Governance support through action or commitment of funds. (11%)
- Public/Client Support-Project was developed with the support and feedback from the population served. (11%)
- Leveraging Funds- Project leverages funds from local, state, federal, or other grants. (14%)
- ADA Accessibility- Project improves ADA accessibility within the community. (10%)
- Minority & Low-Income Equity- Project benefits Title VI community and/or low-income community. (8%)
- Geographic Equity-Project supports a population underrepresented in awarded grant funding. (6%)

**Awarded Funds:** Funds approved by the Board may be used toward the local match for transportation-related projects or used toward 100% of the project's cost. The ACT Board reserves the right to fund smaller portions of projects than requested. Use of funds must be approved by the ACT Board.

**Reimbursement:** Payment by ACT shall be made on a reimbursement basis for a completed project. The Project Sponsor shall complete and submit an ACT Grant Reimbursement Request Form along with applicable supporting documentation. Final inspection and acceptance of the completed project must be made by an ACT representative for reimbursement to be issued. ACT's payment will be made payable to the Project Sponsor.

# Application Checklist

A complete ACT Community Action Grant Application for CY26 should contain an application and each of the following required components, in this order:

**Project Scope:** Written narrative describing the project including a detailed description of how this project improves equitable and inclusive transportation opportunities for residents of Madison County, Illinois.

**Cost Estimate:** Bids, quotes, or documentation supporting the estimated project costs identified within the application. All applicable projects must include a minimum of three quotes OR a written justification regarding the inability to obtain the minimum must be provided.

**Project Timeline:** Timeline for the project along with an estimated start date and completion date.

**Resolution in support of the project and/or request for funding** signed by the Project Sponsor's governing body.

**Site Plan and/or building plan** for construction projects.

**Bicycle/Pedestrian Master Plan**, when relevant.

**Project Location Map**, when relevant.

**Project Photos**, when relevant.

**Certification Statement** found on page 7 of this application signed by the Mayor, Board President, or Chief Executive of the Project Sponsor

# Application Form

Please fill out this form in its entirety. Incomplete applications will not be considered for funding.

1. Project Sponsor (list only one entity): \_\_\_\_\_
2. Project Sponsor Address: \_\_\_\_\_
3. Project Sponsor FEIN: \_\_\_\_\_
4. Project Title: \_\_\_\_\_
5. Project Address/Location: \_\_\_\_\_
6. Project Contact Name and Title: \_\_\_\_\_
7. Project Contact Address: \_\_\_\_\_
8. Project Contact Phone: \_\_\_\_\_
9. Project Contact Email: \_\_\_\_\_
10. Is the project located within Madison County?      Yes      No
11. Estimated project completion date (month and year): \_\_\_\_\_
12. Total Estimated Project Cost: \$ \_\_\_\_\_
13. Requested ACT Grant: \_\_\_\_\_
14. Briefly explain how the proposed project is transportation related and will enhance existing public transportation services and/or improve bicycle/pedestrian access and/or ADA accessibility.  
\_\_\_\_\_

15. Briefly explain how this project addresses a transportation need in Madison County and how many Madison County residents will be positively impacted.

16. Describe the Project Sponsor's support for the proposed project in the form of contributions of funds and/or support or action taken by the board.

17. If applicable, provide details on any other current or potential local, state, or federal or grant funding sources for this project. Include funding information such as timeline, terms, conditions, and amount.

18. If applicable, explain how the proposed project improves ADA accessibility within Madison County.

19. If applicable, please explain how the proposed project serves a Title VI community, or low income community. (For assistance or questions contact the Grants Coordinator.)

## Certification Statement

In WITNESS WHEREOF, the undersigned parties have caused this grant application to be executed by their duly designated and authorized representatives.

I do hereby certify that I have the legal authority to represent the Project Sponsor and submit this grant application on behalf of the Project Sponsor and that the information presented in this grant application and the referenced attachments are true and correct. I do further certify that the project will be completed in accordance with the provisions set forth in this grant application and the ACT Project Agreement and that the Project Sponsor has the financial resources to fund one hundred percent (100%) of the proposed project costs. The award may be less than what is requested but may not exceed the amount requested. It is understood that the project must be completed within the timeframe established in this application and the Project Agreement, and the reimbursement request must be submitted within ninety (90) days of project completion, unless extenuating circumstances prevent such a request and are discussed with and approved by ACT. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements and relieve ACT from further payment obligations of the grant.

*(Certification must be signed by Mayor, Board President, or Chief Executive of Project Sponsor)*

**Project Sponsor:**

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

Signature and Date: \_\_\_\_\_

Attested by: \_\_\_\_\_

Signature and Date: \_\_\_\_\_

[This space left intentionally blank.]

# Project Agreement

This Project Agreement is entered into on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ between **AGENCY FOR COMMUNITY TRANSIT ("ACT")** and \_\_\_\_\_ ("Project Sponsor").

Whereas the Project Sponsor has submitted an application to ACT for the Community Action Grant concerning the project named \_\_\_\_\_. Whereas this grant is for the exclusive purpose of supporting the Project Sponsor's transportation related project within Madison County, Illinois. Now, therefore, ACT has approved the project and agrees to award a grant for the sum of \_\_\_\_\_ dollars (\$ \_\_\_\_\_. The Parties to this Project Agreement agree to the following:

**Execution & Termination:** The project period begins upon the date the last person signs this Project Agreement. Expiration of this Project Agreement shall be \_\_\_\_\_. Costs incurred prior to a fully executed Project Agreement are ineligible for reimbursement. ACT reserves the right to terminate this Project Agreement if the Project Sponsor fails to start the project within one (1) year of the Project Agreement's execution date. The Project Sponsor shall make reasonable and timely progress on the project and advise ACT of project's status on a regular basis. Projects not completed, in whole or in part regardless of reason, may be ineligible for funding in future ACT grant cycles.

**Reimbursement:** Payment by ACT shall be made on a reimbursement basis for a completed project. The Project Sponsor shall complete and submit an ACT Grant Reimbursement Request Form along with applicable supporting documentation. Final inspection and acceptance of the completed project must be made by an ACT representative for reimbursement to be issued. ACT's payment will be made payable to the Project Sponsor.

**Financial Records:** All funds expended by the Project Sponsor in conjunction with the project must comply with Local, State, and Federal laws pertaining to the expenditure of public funds. Documentation of project costs and payments may be requested by ACT. All project records must be maintained for a period of no less than five (5) years, or longer if required by law.

**Acknowledgment:** Upon ACT Board approval of the Application and receipt of the executed Project Agreement with ACT, all press/public communications in reference to the project by the Project Sponsor shall state that it is funded in-part by ACT. Acknowledgment must be included in any publicly shared drafts of the plan, as well as the final version. To satisfy this requirement, the Project Sponsor must insert, where deemed appropriate, ACT's logo. If ACT logo is used, ACT must review all public materials prior to release to ensure all brand standards are observed.

**Insurance:** Project Sponsor and any contractor hired or retained by the Project Sponsor in connection with this project shall maintain all necessary insurance in full force and effect throughout the term of Project Agreement.

**Indemnification:** The Project Sponsor and contractors shall indemnify, defend, and hold harmless ACT, its board members, employees and agents from all claims, liabilities, obligations, and causes of action in connection with this Project.

**Assignment:** Project Sponsor agrees that this Project Agreement shall not be assigned or transferred without the written consent of ACT and that any successor to the Project Sponsor's rights under this Project Agreement will be required to accede to all of the terms, conditions and requirements of the Agreement as a condition precedent to such succession.

**Amendment:** The parties agree that no change or modification to this Project Agreement shall be of any force or effect unless the amendment is dated and is reduced to writing and executed by both parties.

**Compliance with Law:** The Project Sponsor shall comply with all applicable laws, ordinances, and codes of the United States, the State of Illinois, and local governments, including, but not limited to, Title VII of the Civil Rights Act of 1964, and no person shall, on the grounds of race, color, national origin, sex, age, religion, sexual orientation, veteran status, or disability be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any grant, program, or activity for which the Project Sponsor receives assistance from ACT. Project Sponsor acknowledges that it has performed due diligence to assure its Project complies with the requirements of the Americans with Disabilities Act of 1990.

On behalf of Project Sponsor, I understand this fully executed agreement serves as a Notice to Proceed and agree to the foregoing terms and conditions of the ACT Community Action Grant, and hereby certify my authority to execute this agreement.

**Project Sponsor:**

(Printed Name and Title)

(Signature of Authorized Representative)

(Date)

**Agency for Community Transit:**

Steven J. Morrison, Executive Director

(Signature of Executive Director)

(Date)

## **Shared Use Path Resealing – Various Locations**

This project consists of cleaning of cracks with high pressured air blowers and filling with hot pour crack sealant. After crack sealing is complete the surface will be cleaned with high velocity air blowers and stiff bristle brooms. Seal coat will then be squeegee applied to the clean surface.

This project allows us to maintain a portion of shared use path that connects to the rest of the shared use paths in the City of Highland. The locations are as follows: trail on the east side of Iberg Road from Koch Road to Broadway, trail on the south side of Troxler Avenue from IL 160 to US 40, and trail along the east side of IL 160 from St. Joseph's Hospital entrance to Troxler Avenue. These sections of shared use path connect several residential areas to paths that get them around the city. This allows us to provide bicycle and pedestrian access to many of our parks and recreation areas, while allowing residents to reach the majority of town by bicycle or on foot.

The project is expected to start May 2026 and end August 2026.

SUP Resealing 2026 - Various Trail Sections

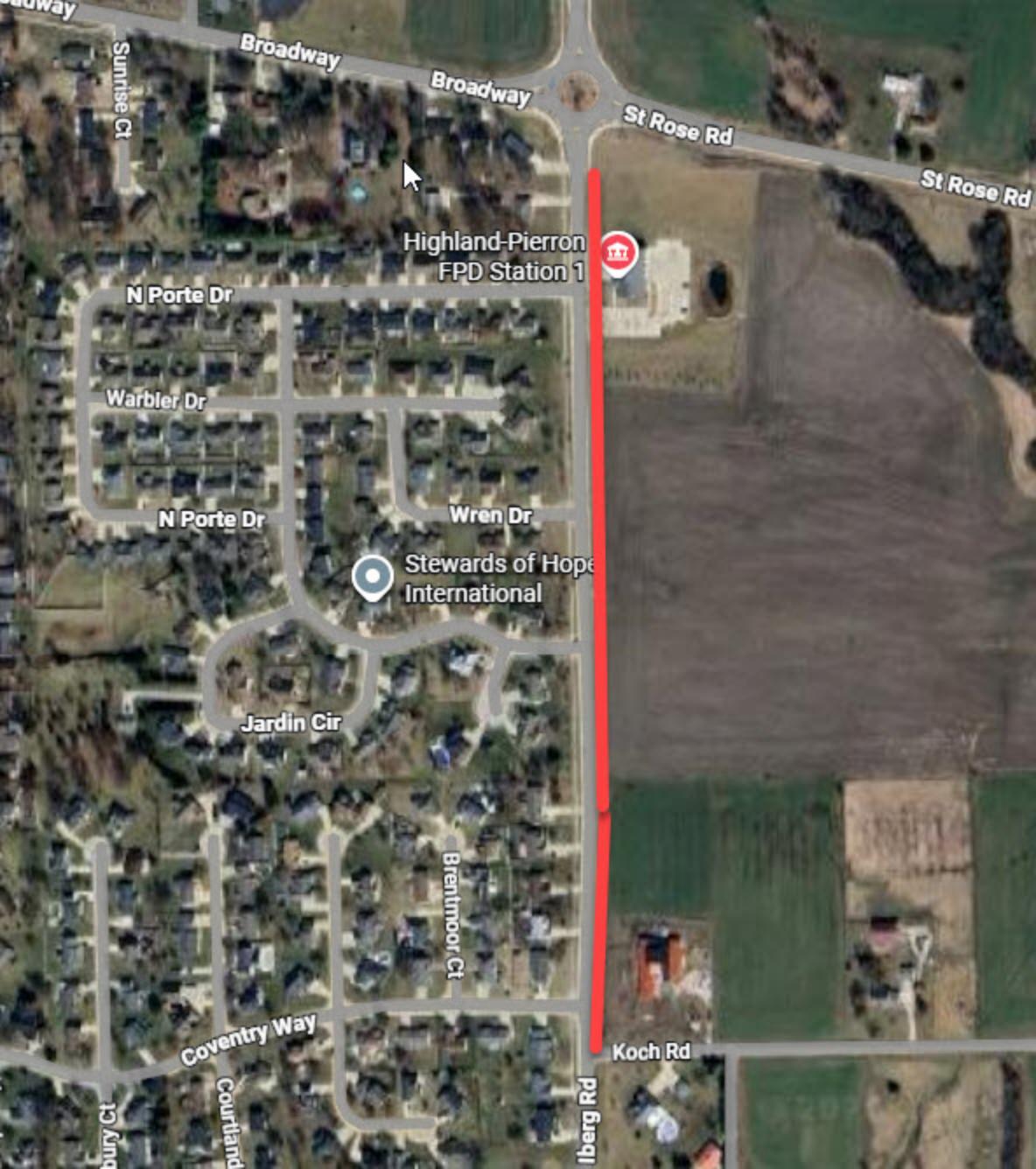
Engineer's Estimate

1/8/2026

Item	Unit	Estimated Quantity	Unit Cost	Total
Crack Sealing	LF	4000	\$ 1.15	\$ 4,600
Sealcoating	SY	7400	\$ 1.85	\$ 13,690
Striping Paint	LF	1665	\$ 1.64	\$ 2,731
<b>TOTAL</b>			<b>\$</b>	<b>21,021</b>

Pricing based on previous years projects.







SHARED USE PATH LOOKING WEST ALONG TROXLER AVE



SHARED USE PATH LOOKING EAST ALONG TROXLER AVE



SHARED USE PATH LOOKING NORTH ALONG IL 160



SHARED USE PATH LOOKING NORTH ALONG IBERG RD



SHARED USE PATH LOOKING SOUTH ALONG IBERG RD



TRANSVERSE CRACKING EXAMPLE

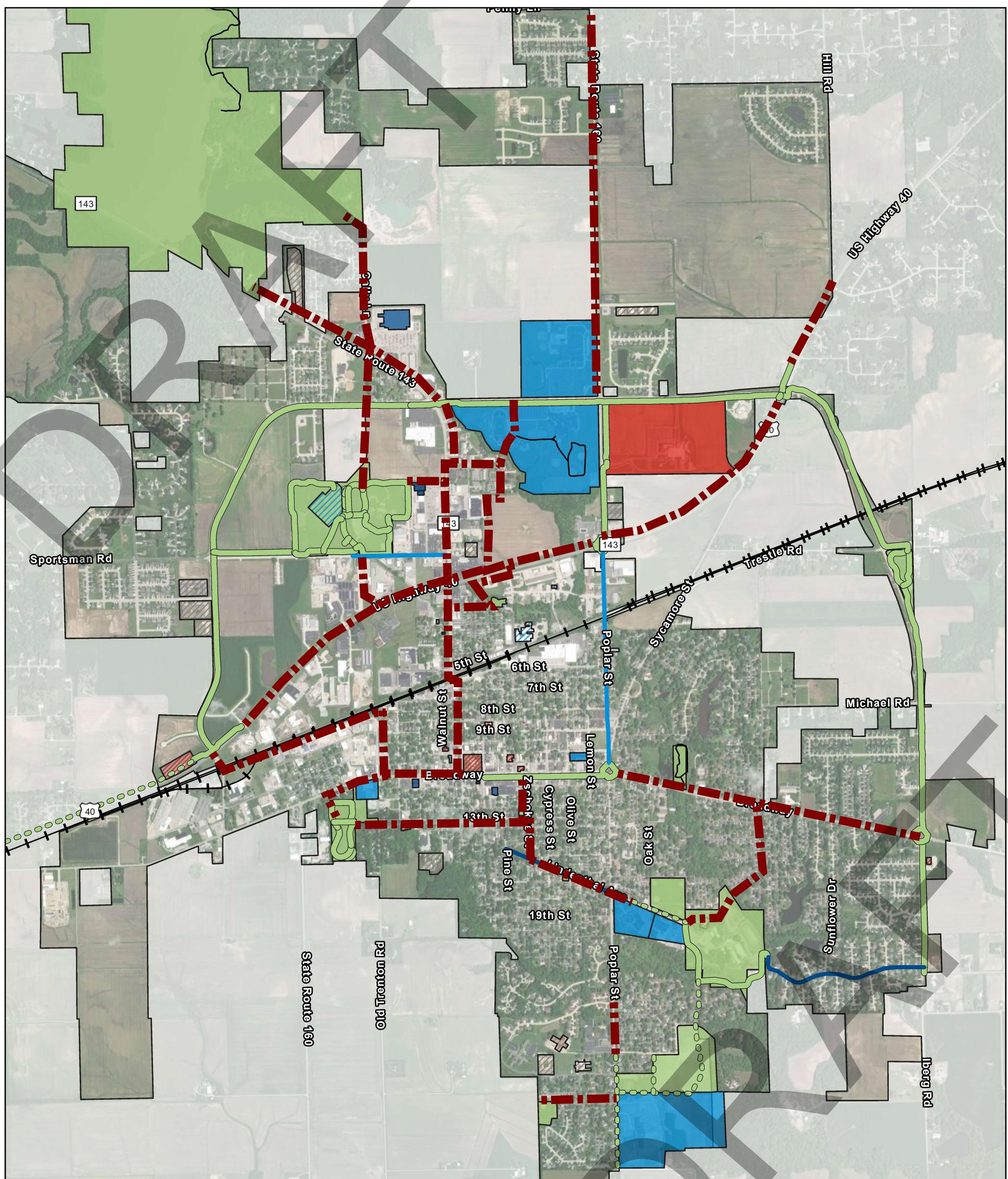


LONGITUDINAL CRACKING EXAMPLE



Sidewalks and Trails Master Plan

# Draft Trails Master Plan Map



## Legend

	HIGH DENSITY HOUSING
	COMMUNITY FACILITIES
	GROCERY STORES
	MEDICAL FACILITIES
	PARKS
	RECREATION FACILITIES
	SCHOOLS

	Proposed Future Trail Location
	EXISTING BIKE TRAIL
	PLANNED TRAIL PROJECT
	EXISTING SHARED ROAD
	EXISTING BIKE LANE
	EXISTING WALKING TRAIL
	RAILROADS
	CITY LIMITS



0 425 850 1,700 2,550 3,400  
US Feet



# CITY OF HIGHLAND

To: Chris Conrad, City Manager  
From: Mallord Hubbard, Director of Economic Development  
CC: Mayor and City Council  
Date: January 9, 2026  
Re: Approval of Façade Improvement Program Agreement with Daryn Riechmann for project located at 1011 Washington Street.

---

**RECOMMENDATION:** Staff is recommending the approval of a Façade Improvement Program Agreement with Daryn Riechmann for project located at 1011 Washington Street.

---

**DISCUSSION:** The Façade Improvement Review Committee has reviewed the application and determined eligible improvements estimated to be \$16,250. Improvements include: New Awning and Signage.

---

**FISCAL IMPACT:** Developer will be eligible for a maximum of \$4,062.50 (25% of estimated eligible project costs or \$10k maximum) to be reimbursed after invoices have been submitted. Reimbursement will be issued from Business District A.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING APPLICATION AND AWARDING CERTAIN  
FINANCIAL INCENTIVES UNDER THE CITY OF HIGHLAND FAÇADE  
IMPROVEMENT PROGRAM TO DARYN RIECHMANN FOR 1011 WASHINGTON  
STREET, HIGHLAND, ILLINOIS**

**WHEREAS**, the City of Highland, Madison County, Illinois (hereinafter "City"), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 *et seq.* of Chapter 65 of the Illinois Compiled Statutes); and

**WHEREAS**, Daryn Riechmann ("Developer") is the owner of 1011 Washington Street, Highland, Illinois ("Property"); and

**WHEREAS**, Developer has submitted a Façade Improvement Program Application ("Application") (*See Exhibit A*); and

**WHEREAS**, Developer has submitted a Façade Improvement Program Agreement ("Agreement") (*See Exhibit B*); and

**WHEREAS**, City wishes to encourage Developer to make improvements and repairs to the exterior facade of Developer's commercial building in City Business District A, and assist Developer with costs, including:

1. Awning	\$7,000.00
2. Halo Lit Sign	\$6,750.00
3. Electric For Sign	\$2,500.00

Total Estimated Project Costs: \$16,250.00

("Project"); and

**WHEREAS**, under the City Façade Improvement Program, City will incentivize Developer up to 25% of eligible costs of the Project up to a \$10,000.00 cap; and

**WHEREAS**, because the Property is located in City Business District A, the Project is eligible for reimbursement of certain expenditures related to repair and improvement of the exterior façade at the Property; and

**WHEREAS**, City has determined it is in the best interest of public health, safety, general welfare and economic welfare to approve the Application and Agreement submitted by Developer (*See Exhibits A, B*); and

**WHEREAS**, the City Council also finds that the City Manager and/or Mayor should be authorized and directed, on behalf of the City of Highland, to execute whatever documents are necessary to approve the Application and Agreement submitted by Developer (*See Exhibits A, B*).

**NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland as follows:**

*Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

*Section 2.* The Application and Agreement submitted by Developer (*See Exhibits A, B*) are approved.

*Section 3.* The City Manager and/or Mayor is authorized and directed, on behalf of the City of Highland, to execute the Application and Agreement submitted by Developer (*See Exhibits A, B*).

*Section 4.* This Resolution shall be known as Resolution No. \_\_\_\_\_ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the \_\_\_\_\_ day of \_\_\_\_\_, 2026, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

---

Kevin B. Hemann  
Mayor  
City of Highland  
Madison County, Illinois

ATTEST:

---

Barbara Bellm  
City Clerk  
City of Highland  
Madison County, Illinois



City of Highland

Façade Improvement Program Application

Property Address: 1011 Washington St

Owner Name: Daryn Rechmann Phone Number: 618.975.6650

Address: 1011 Washington St Email: dgarage101@gmail.com

Current Tenant(s): \_\_\_\_\_

Estimated Project Cost: 16,250

Requested Reimbursement Amount(max 25% of Project Costs): 4,062.50

Proposed Improvements	Estimated Cost Per Improvement
1. Awning	7,000. <sup>00</sup>
2. Halo Lit Sign	6,750. <sup>00</sup>
3. Electric for Sign	2,500. <sup>00</sup>
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	

Please attach the following and label as numbered attachments:

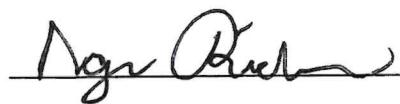


City of Highland

**Attachment #1:** Current photos of the façade(s)

**Attachment #2:** Proposed rendering

**Attachment #3:** Any other applicable attachments (quotes from contractors, material samples, color swatches, narrative statements, etc.)



Signature

1-5-26

Date

Please submit applications to Mallord Hubbard, Director of Economic Development, at  
[mhubbard@highlandil.gov](mailto:mhubbard@highlandil.gov) or at City Hall, 1115 Broadway.



305 Forest Drive  
Highland, IL 62249  
(618) 651-1500

Changing the face of signs  
digitalartz.us

**ESTIMATE**  
**EST-18698**

Payment Terms: Cash Customer

**DESCRIPTION: Moving Existing Awning**

Bill To: DaGarage  
1011 Washington St  
Highland, IL 62249  
US

Pickup At: Digitalartz  
305 Forest Drive  
Highland, IL 62249  
US

Requested By: Darren Reichmann  
Email: chippers1017@gmail.com  
Cell Phone: (618) 975-6650

Salesperson: House Main Location

PRODUCTS	QTY	UNIT PRICE	TOTALS
1 <b>Modify Existing Awning</b>	1	\$3,570.00	\$3,570.00
1.1    Miscellaneous (V) -			
Part Qty: 1		Text: Remove existing awning from building at 1017 Main, Highland	
		Cut and restructure metal frame to 202" wide. Restretch awning with new black sunbrella canvas	
		Add White lettering to valanence -add \$300	
1.2    Installation -			
- # of Hours: 1		Text: Remove existing awning and modify frame	
2 <b>Used awning</b>	1	\$2,500.00	\$2,500.00
2.1    Miscellaneous (V) -			
Part Qty: 1		Text: Existing awning for modification	
		Subtotal: \$6,070.00	
		Taxes: \$345.15	
		Grand Total: \$6,415.15	

Thank you for the opportunity to provide this estimate.

This estimate is good for 30 days. A 50% deposit is required for work  
(design/production) to begin. Balance due upon completion.

By my signature, I authorize work to begin and agree to pay the above amount in full according to the terms on this agreement.

Signature:

Date:

1-5-26





305 Forest Drive  
Highland, IL 62249  
(618) 651-1500

Changing the face of signs  
digitalartz.us

# ESTIMATE EST-18779

Payment Terms: Cash Customer

DESCRIPTION: Halo Lit Lettering for building front

Bill To: DaGarage  
1011 Washington St  
Highland, IL 62249  
US

Pickup At: Digitalartz  
305 Forest Drive  
Highland, IL 62249  
US

Requested By: Darren Reichmann  
Email: chippers1017@gmail.com  
Cell Phone: (618) 975-6650

Salesperson: House Main Location

PRODUCTS	QTY	UNIT PRICE	TOTALS
1 <b>Halo Lit Lettering</b>	1	\$4,531.00	\$4,531.00
1.1 Dimensional Lettering - Part Qty: 1			
<b>Text:</b> Fabricated Aluminum Lettering 20" tall x 2" deep letters to read - DaGARAGE Satin black finish Stud mount with Halo Lighting - LED Interior mounted power box			
**NON ILLUMINATED OPTION - \$1982, plus installation \$800			
1.2 Installation - - # of Hours: 1			
<b>Text:</b> Assembly and transport			
2 <b>PERMIT PROCUREMENT SERVICE</b>	1	\$250.00	\$250.00
PERMIT PROCUREMENT SERVICE:  Develop, complete and submit all paperwork necessary for permit procurement. Includes permit application and permit fees up to \$100. Excludes variance, special use, appeal or any additional action beyond the initial application.			
2.1 PERMIT PROCUREMENT SERVICE - - Retail Price: \$250.00			
3 <b>Sign Installation</b>	1	\$1,200.00	\$1,200.00
3.1 Sign Installation - Service Truck - - # of Hours: 1			
<b>Text:</b> Installation of Halo Lit Dimensional lettering Hook up to existing power (not provided)  ****Not Included - Electrical service to sign and troubleshooting existing electrical circuitry****			

Thank you for the opportunity to provide this estimate.

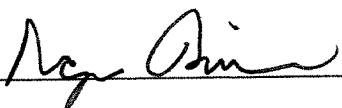


This estimate is good for 30 days. A 50% deposit is required for work design/production) to begin. Balance due upon completion.

Subtotal:	\$5,981.00
Taxes:	\$285.94
Grand Total:	\$6,266.94

By my signature, I authorize work to begin and agree to pay the above amount in full according to the terms on this agreement.

Signature:

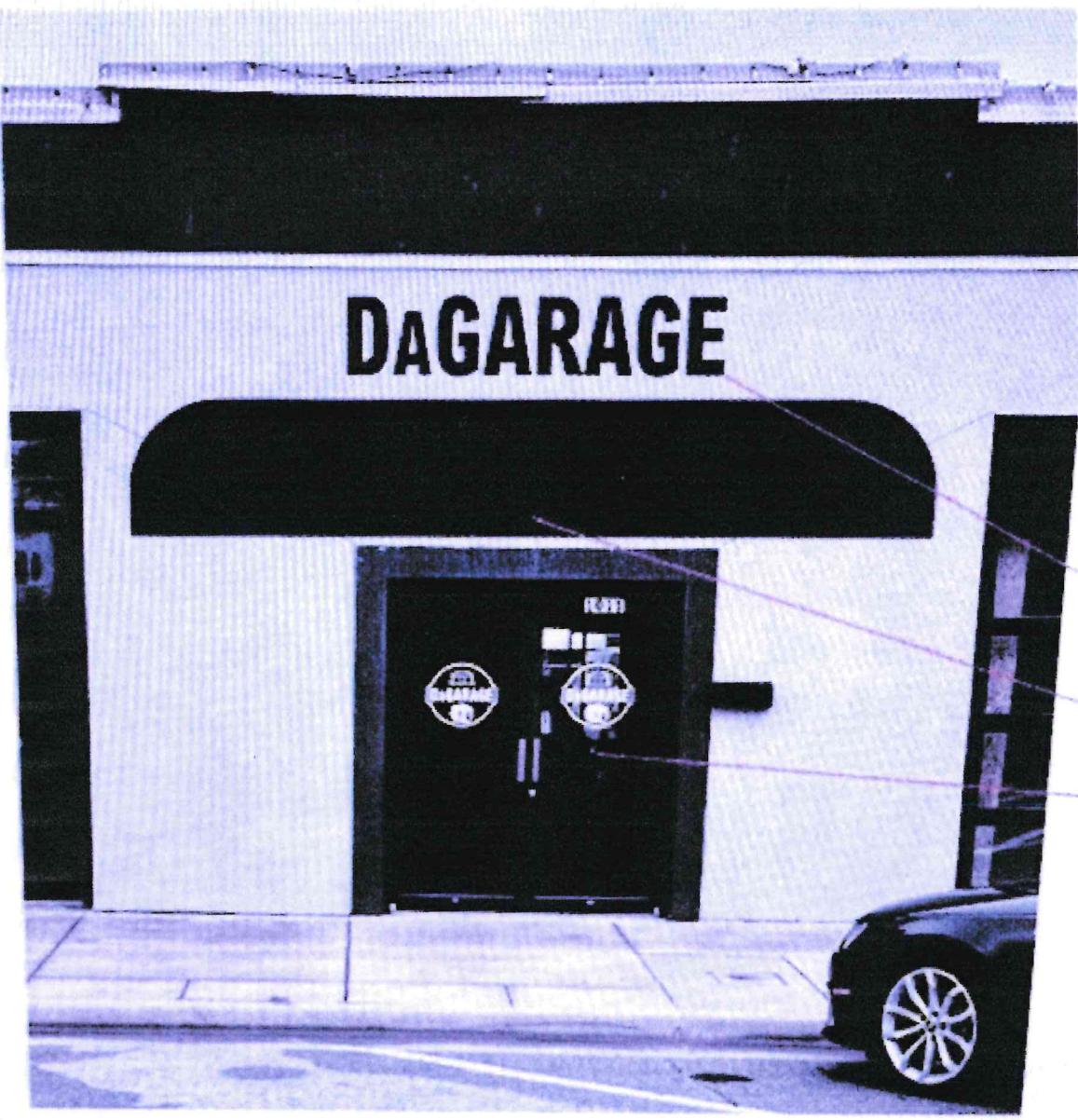


Date:

1-5-26









## **FAÇADE IMPROVEMENT PROGRAM AGREEMENT BUSINESS DISTRICT A**

This Façade Improvement Program Agreement ("Agreement") is entered into on the date and by execution shown hereafter, by and between the City of Highland, an Illinois Municipal Corporation ("City") and Daryn Riechmann ("Developer"). City and Developer may be referred to individually as "Party" and together as "Parties." This Agreement shall be effective when signed by both Parties, and approved by the corporate authorities of the City of Highland, Illinois (the "Effective Date"):

### **PREAMBLES**

**WHEREAS**, City is an Illinois municipal corporation pursuant to the laws and constitution of the State of Illinois with general powers as a unit of local government within its corporate limits; and

**WHEREAS**, Developer is the owner of 1011 Washington Street, Highland, IL 62249 in Highland, Illinois ("Property"), which is located in City Business District A; and

**WHEREAS**, Developer has submitted a "Façade Improvement Program Application" (See **Exhibit A**); and

**WHEREAS**, City wishes to encourage Developer to make improvements and repairs to the exterior facade of Developer's commercial building in City Business District A, and assist Developer with eligible costs, including:

1. Awning	\$7,000.00
2. Halo Lit Sign	\$6,750.00
3. Electric For Sign	\$2,500.00

Total Estimated Eligible Project Costs: \$16,250.00

("Project"); and

**WHEREAS**, because the Property is located in City Business District A, the Project is eligible for reimbursement of certain expenditures related to repair and improvement of the exterior façade at the Property; and

**WHEREAS**, to ensure the Project is constructed in a manner consistent with City's applicable ordinances and regulations, City and Developer deem it in their mutual interest to enter into an agreement with regard to any conditions or other factors affecting the health, safety, general welfare, and economic welfare of City residents and users of the Property; and

**WHEREAS**, the Project at the Property will help to eradicate blight, enhance property values, improve aesthetics, and otherwise benefit and protect the health, safety, general welfare, and economic welfare of City residents, including, but not limited to, anyone utilizing the Property; and

**WHEREAS**, City has determined the Project is consistent with the objectives of the City's Business District A Plan, and it is in the best interest of City to promote repair, improvement, renovation, addition, rehabilitation and expansion of the Property through the use of the Façade Improvement Program and Business District A funds.

**NOW, THEREFORE**, in consideration of the premises and agreements set forth below, the Parties, for and in consideration of the representations relative to the proposed improvements to the Property by the Developer, hereby agree as follows:

**Section 1. Incorporation of Recitals.** The Parties agree that all of the recitals contained in the Preambles to this Agreement are true and correct, and said recitals are hereby incorporated into the Agreement as though they were fully set forth in this Section 1.

**Section 2. Obligations of the Developer.** Upon the approval by City of the Agreement, Developer shall proceed with the Project as described above, and construction of the exterior façade improvements shall commence within ninety (90) days. The Project shall be substantially complete within twelve (12) months of the date of approval by City of this Agreement. Any extension of time permitted for Developer to substantially complete the Project pursuant to the Agreement shall be agreed to in writing by both parties. Specifically, Developer agrees as follows:

1. Developer will complete the Project in accordance with this Agreement, and the Façade Improvement Program plans shall be submitted to City for review. This includes any renovations which may be needed for exterior construction and improvements.
2. Developer will obtain any and all building and zoning permits in association with the Project, including permits for construction, repair, demolition, and/or renovation on the Property, consistent with the City's most recently adopted Building Code requirements.
3. City shall be entitled to a comprehensive inspection of the Property for the purpose of identifying potential fire, safety, electric, plumbing, and general building safety concerns to ensure the health, safety and welfare of the general public.
4. Developer is fully responsible for identifying and mitigating any building-related concerns identified by City.
5. Developer understands and agrees all City Zoning Ordinances, Land Development Codes, Landscape and Screening Codes, Building Code requirements and other City ordinances shall remain in full force and effect.
6. Developer shall submit to the City Clerk a written statement in the form attached to this Agreement as **Exhibit B** ("Form of Request for Reimbursement") setting forth the amount of cost incurred by the Developer to complete the Project. Each Request shall be accompanied by such bills, invoices, lien waivers or other evidence City may require for documenting Developer's costs incurred for the Project. Developer may continue to provide Requests until all Project costs have been incurred and the Project is completed. City reserves the right to request any

information from Developer deemed necessary by City to verify any information associated with this Agreement.

7. Developer understands the Prevailing Wage Act of the State of Illinois and judicial interpretation thereof, requires that recipients of municipal grants pay laborers, mechanics and other workers the general prevailing rate of hourly wages for work performed on projects financed by municipalities (*See* 820 ILCS 130, Prevailing Wage Act).
8. Developer states that he/she shall pay laborers, mechanics and other workers who performed work on the Project pursuant to the Prevailing Wage Act of the State of Illinois and according to the most recent Madison County Prevailing Wages.

**Section 3. Obligations of the City.** The City agrees to provide assistance to the Developer under the Façade Improvement Program as follows:

1. The Façade Improvement Program will provide up to 25% of the documented cost to improve the exterior façade of eligible commercial buildings in Business District A.
2. The maximum payment under the Façade Improvement Program, regardless of the total cost to improve the exterior façade of eligible commercial buildings in Business District A, shall not exceed \$10,000.00.
3. To be eligible for payment under the Façade Improvement Plan, the minimum total cost to improve the exterior façade of eligible commercial buildings in Business District A shall be \$10,000.00.
4. City shall allocate \$75,000.00 from Business District A sales tax proceeds for the Façade Improvement Program, with said proceeds to be paid out from May 1 to April 30 of any given year where the Façade Improvement Plan has been approved by City.
5. City shall award Façade Improvement Program incentives according to the order in which the applications were accepted by City as approved.
6. City shall not award incentives under the Façade Improvement Program in an amount to exceed \$75,000 in any given year; the cap for Façade Improvement Program incentives shall be \$75,000 for each year the Program has been authorized by City.
7. The Façade Improvement Program shall include total approved costs incurred by commercial building owners, whether incurred personally or paid to third-party independent contractors, for improvements and repairs to the exterior facades of commercial buildings in Business District A.
8. Reimbursement of approved Project costs may be made within 45 days of passing inspection and receipt verification, but City shall not be obligated to make any payment according to any deadline.

CITY'S OBLIGATION TO REIMBURSE DEVELOPER UNDER THIS AGREEMENT IS A LIMITED OBLIGATION PAYABLE SOLELY FROM THE CITY'S PORTION OF THE TAXES GENERATED BY BUSINESS DISTRICT A AND DEPOSITED IN CITY'S FUNDS FROM TIME TO TIME AND SHALL NOT BE A GENERAL OBLIGATION OF CITY OR SECURED BY THE FULL FAITH AND CREDIT OF CITY.

**Section 4. Indemnification.** Developer shall indemnify and hold harmless City, its agents, officers, lawyers, and employees against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses (including any liabilities, judgments, costs and expenses and attorneys' fees) which may arise directly or indirectly from: (i) the failure of Developer or any contractor, subcontractor or agent or employee thereof to timely pay any contractor, subcontractor, laborer or material man; (ii) any default or breach of the terms of this Agreement by Developer; (iii) any negligence, or reckless or willful misconduct of Developer or any contractor, subcontractor or agent or employee thereof working on the Project; (iv) any claim brought against City arising in any way from this Agreement or the Project. Developer shall, at its own cost and expense, appear, defend and pay all charges of attorneys, costs and other expenses arising therefrom or incurred in connection therewith. If any judgment shall be rendered against City, its agents, officers, officials, lawyers, or employees in any such action, Developer shall, at its expense, satisfy and discharge the same.

In no way limiting the foregoing, Developer shall also indemnify and hold harmless City, its agents, officers and employees against all damages, claims, suits, liabilities, judgments, fines, penalties, costs and expenses (including attorneys' fees) which may arise directly or indirectly from any violation of the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 *et. seq.*, in connection with the Project.

**Section 5. Default and Remedies.** Except as otherwise provided in this Agreement, in the event of any default in or breach of any term or conditions of this Agreement by either party or any successor or assign, the defaulting or breaching party (or successor or assign) shall, upon written notice from the other party, proceed immediately to cure or remedy such default or breach as follows: (a) in the event of a nonmonetary default, within thirty (30) days after receipt of notice, commence to cure or remedy such default, and (b) in the event of a monetary default, within ten (10) days after receipt of notice, commence to cure or remedy such default. In case such cure or remedy is not taken or not diligently pursued, or the default or breach shall not be cured or remedied within a reasonable time, the aggrieved party may institute such proceedings as may be necessary or desirable in its opinion to cure and remedy such default or breach, including without limitation proceedings to compel specific performance by the defaulting or breaching party. If either party shall prevail in any court proceeding to enforce any term, covenant or condition hereof, the non-prevailing party shall reimburse the prevailing party its costs and reasonable attorneys' fees on account of such proceeding.

**Section 6. Assignment.** This Agreement may not be assigned by Developer without prior written approval of City.

**Section 7. Partial Invalidity.** If any section, subsection, term or provision of this Agreement or the application thereof to any party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section subsection, term or provision of this Agreement or the application of the same to parties or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby.

**Section 8. Termination of Agreement.** Developer may opt out of this Agreement following written notice of at least sixty (60) days. If Developer opts out of this Agreement, Developer shall return all monies paid by City to Developer pursuant to this Agreement within sixty (60) days. City reserves the right to opt out of this Agreement, with sixty (60) days' notice to developer, should Developer not perform pursuant to this Agreement. In the event City opts out of this Agreement, Developer shall return any monies paid by City to Developer pursuant to this agreement within sixty (60) days. Developer's failure to return all monies paid by City within sixty (60) days shall be deemed a breach of this Agreement by Developer, and City reserves all rights at law and equity to recover monies paid by City to Developer, including costs of collection (Court Costs, Attorneys' Fees, Interest at 9% per annum, any other costs associated with collection).

**Section 9. Entire Agreement.** This Agreement constitutes the entire agreement between the Parties. No representation or covenant made by either party shall be binding unless contained in this agreement or subsequent written amendments hereto agreed upon by both Parties.

**Section 10. Notices.** All notices, demands, requests, consents, approvals or other instruments required or permitted by this Agreement shall be in writing and shall be executed by the party or an officer, agent or attorney of the party, and shall be deemed to have been effective as of the date of actual delivery, if delivered personally, if emailed, or as of the third (3<sup>rd</sup>) day from and including the date of posting, if mailed by registered or certified mail, return receipt requested, with postage prepaid, addressed as follows:

To the Developer:  
Daryn Riechmann  
1011 Washington St.  
Highland, IL 62249

To the City:  
Attention: City Manager  
PO Box 218.115  
Highland, IL 62249

## CITY OF HIGHLAND

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Chris Conrad, City Manager

### DEVELOPER:

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Daryn Riechmann



# City of Highland Fire Department

Chris Straub, Fire Chief



Memo To: Chris Conrad, City Manager

From: Chris Straub, Fire Chief

Date: January 8, 2026

Subject: Purchase of 2022 FOUTS Mini Rescue Pumper

## ***Recommendation***

I recommend that you request council's approval to waive normal and customary bidding practices and award the purchase of a 2022 FOUTS Mini Rescue Pumper for the amount of \$250,000. This purchase is a sole source purchase from Worley Fire Protection District.

## ***Discussion***

The Fire Department has worked to keep the apparatus cost down, with an eye on even greater savings in the future. Originally, the Fire Department was looking to purchase a new mini rescue pumper. By making this purchase it will allow the rescue pumper to be used immediately, instead of a three year build time on a new unit as well as provide substantial savings.

Recommended by:

Date: 1/9/2026

Approved by:

*Chris Conrad, City Manager*

Date: 1/12/2026

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE SOLE SOURCE PURCHASE  
OF A 2022 FOUTS MINI RESCUE PUMPER FROM WORLEY FIRE  
PROTECTION DISTRICT FOR \$250,000 AND WAIVING CUSTOMARY  
BIDDING PROCEDURES**

**WHEREAS**, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

**WHEREAS**, the Fire Chief has represented to the City Council that City is in need of a 2022 FOUTS Mini Rescue Pumper (hereinafter collectively referred to as “Pumper”); and

**WHEREAS**, the Fire Chief has represented to the City Council that a Pumper has been located, would be sufficient for City’s needs and available for immediate use; and

**WHEREAS**, Worley Fire Protection District (“WFPD”) has provided the information for the Pumper available for purchase (“WFPD Proposal” attached hereto as **Exhibit A**) for City’s consideration; and

**WHEREAS**, the Pumper from WFPD is ready for purchase, at a lower cost than competitors and can be used immediately by City; and

**WHEREAS**, the WFPD Proposal will allow City to purchase the Pumper, for \$250,000 (*See Exhibit A*); and

**WHEREAS**, the Fire Chief has represented to the City Council that \$250,000 in funds are available for the purchase of the Pumper; and

**WHEREAS**, City has determined it would be in the best interests of public health, safety, general welfare, and economic welfare to accept the WFPD Proposal (*See Exhibit A*); and

**WHEREAS**, City has determined this purchase is a sole source purchase because accepting the WFPD Proposal allows City to purchase the Pumper, which is readily available (*See Exhibit A*); and

**WHEREAS**, City has determined it to be appropriate to waive the customary bidding procedures and purchase the Pumper as a sole source purchase, and according to the WFPD Proposal (*See Exhibit A*); and

**WHEREAS**, City authorizes and directs the City Manager and/or Mayor to execute any documents necessary to waive customary bidding procedures and execute the sole source purchase of the Pumper (*See Exhibit A*).

**NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland, Illinois, as follows:**

*Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

*Section 2.* The sole source purchase of the 2022 FOUTS Mini Rescue Pumper from WFPD (*See Exhibit A*) is accepted and approved.

*Section 3.* The City Manager and/or Mayor is directed and authorized, on behalf of the City of Highland, to execute any documents necessary to execute the sole source purchase of the Pumper (*See Exhibit A*).

*Section 4.* That this Resolution shall be known as Resolution No. \_\_\_\_\_ and shall be effective upon adoption with implementation date of \_\_\_\_\_.

This Resolution adopted by the City Council of the City of Highland, Illinois and deposited and filed in the office of the City Clerk on the \_\_\_ day of \_\_\_\_\_, 2026, the vote taken by ayes and nays and entered upon the legislative records as follows:

AYES:

NAYS:

APPROVED:

---

Kevin B. Hemann  
Mayor  
City of Highland  
Madison County, Illinois

ATTEST:

---

Barbara Bellm  
City Clerk  
City of Highland  
Madison County, Illinois

**2022 Ford F-550 Fouts Bros 4x4**

**Quick Attack**

**Seating For 4 (2 SCBA Seats)**

**Ford F-550 4x4 Chassis**

**Fouts Brothers Fire Body**

**475 HP Ford 6.7L Diesel Engine**

**Ford 10R-140 Automatic**

**Transmission**

**Mileage: 18,116**

**Engine Hours: 848**

**Hale 1500 GPM Side Mount**

**Pump**

**300 Gallon Poly Water Tank**

**15 Gallon Foam Cell**

**Class 1 Smart Foam**

**Booster Reel**

**LED Lighting**

**Arrowstick Traffic Indicator**

**Air Conditioning**

**Ground Ladders: 12' Extension**

**Backup Camera**

**Warn Winch**

**(2) 6"x 8" Hard Suction Hose**







**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 14 – ANIMALS, ARTICLE I – GENERAL,  
SEC. 14-11 – KEEPING DANGEROUS ANIMALS AND FARM ANIMALS**

**WHEREAS**, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes; and

**WHEREAS**, from time to time, City makes changes to regulations regarding services provided by the City; and

**WHEREAS**, City Building and Zoning has informed the City Council that Highland Community Unit School District No. 5 (“HCSUD”) desires to maintain chickens to offer an enhanced educational experience for its students; and

**WHEREAS**, City Building and Zoning desires to amend Chapter 14, Article I Section 14-11 to permit the keeping of animals on property of HCUSD to provide for an enhanced agricultural education; and

**WHEREAS**, City has determined it is in the best interest of the health, safety, general welfare and economic welfare of City to amend Section 14-11 of the City Code of Ordinances to permit the keeping of animals on property of HCUSD to provide for an enhanced agricultural education.

**NOW THEREFORE BE IT ORDAINED**, by the City Council of the City of Highland, Illinois, as follows:

*Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland.

*Section 2.* In the event of conflicts between any provision of this Ordinance and the provisions of any previously adopted and approved Ordinance, the provisions of this Ordinance shall govern.

*Section 3.* Chapter 14 – Animals, Article I – General Sec. 14-11 – Keeping Dangerous Animals and Farm Animals.

**Sec. 14-11. - Keeping dangerous animals and farm animals.**

Except for, but only to the same extent and kind of use, the use of premises which prior to the date of adoption of this section were lawful but which use is made unlawful by this section, it is unlawful to keep or maintain any dangerous animal within the city except at a circus or similar approved event or a law enforcement or guard dog in a secure area, and it is unlawful to keep and maintain any farm animal within the City except during the Madison County Fair provided such animal or animals are kept on the premises where the fair is held and only during the time the fair

takes place and except for public schools part of CUSD 5 for the purpose of agricultural education. "Farm animal" for purposes of this section is defined as any bovine species, any equine species, any porcine species, and any fowl, including but not limited to any species of swine, cattle, horse, goat, sheep, bison, chicken, ducks, geese, guinea, other poultry, and llama.

*Section 4.* This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the \_\_\_\_\_ day of \_\_\_\_\_, 2026, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

---

Kevin Hemann  
Mayor  
City of Highland  
Madison County, Illinois

ATTEST:

---

Barbara Bellm  
City Clerk  
City of Highland  
Madison County, Illinois

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 18 – BUILDINGS, BUILDING REGULATIONS, AND MUNICIPAL CODES, ARTICLE XIII – BUILDING PERMIT FEES AND FINES, SEC. 18-13-1(1)(C)**

**WHEREAS**, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes; and

**WHEREAS**, from time to time, City makes changes to regulations regarding services provided by the City; and

**WHEREAS**, City Building and Zoning has informed the City Council that the State of Illinois does not perform inspections for the City for plumbing permits; and

**WHEREAS**, City Building and Zoning desires to amend Chapter 18, Article XIII Section 18-13-1(1)(C) to remove language regarding the fee for an inspection performed by the State of Illinois; and

**WHEREAS**, City has determined it is in the best interest of the health, safety, general welfare and economic welfare of City to amend Section 18-13-1(1)(C) of the City Code of Ordinances to remove the language regarding the inspection performed by the State of Illinois.

**NOW THEREFORE BE IT ORDAINED**, by the City Council of the City of Highland, Illinois, as follows:

*Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland.

*Section 2.* In the event of conflicts between any provision of this Ordinance and the provisions of any previously adopted and approved Ordinance, the provisions of this Ordinance shall govern.

*Section 3.* Chapter 18 – Buildings, Building Regulations, and Municipal Codes, Article XIII – Building Permit Fees and Fines Sec. 18-13-1(1)(C). – *Plumbing Permits*, shall now state:

(c) *Plumbing Permits.*

Single and two-family residential (new house) \$225.00

Single and two-family addition \$150.00

Plus administrative fee \$25.00

Single and two-family remodel \$150.00

Plus administrative fee \$25.00

Fire Suppression System \$100.00

Commercial/Industrial/Multi-Family\* new, addition, and remodel:

Inspection fee \$285.00 \*per unit

Plus administrative fee (per building) \$50.00

Commercial Water Meter (with fire suppression only) Purchased at City of Highland Cost

Swimming pool/hot tub/spa (as defined in the city-adopted building code) only applies if there is a potable water hook-up device or an automatic fill device.

Residential:

Inspection fee \$125.00

Commercial/Industrial/Multi-family:

Inspection fee (per unit) \$250.00

Plus administrative fee \$50.00

*Section 4.* This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the \_\_\_\_\_ day of \_\_\_\_\_, 2026, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

---

Kevin Hemann, Mayor  
City of Highland, Madison County, Illinois

ATTEST:

---

Barbara Bellm, City Clerk  
City of Highland, Madison County, Illinois



**City of Highland**  
1115 Broadway, PO Box 218  
Highland, IL 62249

---

**TO:** Honorable Mayor Hemann and City Council  
**FROM:** Chris Conrad, City Manager  
**DATE:** January 16, 2026  
**RE:** Ambulance Service Agreement with HSHS-SJH

**Recommendation:**

I respectfully recommend Council authorize the City Manager to execute the necessary documents and make the required personnel changes and contract negotiations with any impacted unions, to allow the City of Highland Ambulance Service to enter into a service agreement with HSHS-St. Joseph's Hospital for the purposes of additional staffing and transport services.

**Project Overview:**

As EMS services continue to be impacted by revenue issues and services across the country are being reduced, this is having an unintentional impact on rural regional hospitals and their ability to transfer patients to higher levels of care. Our area and our hospital are not immune. With the reduction in services in our area and the loss of some EMS services all together, HSHS-SJH has experienced prolonged wait times for transfers to and from their hospital. In discussions with the hospital administration, we both agree that delay of care is a serious concern for our mutual constituents.

As such, the City and Hospital staff examined historical data from both agencies concerning times of demand for transport services and the costs associated with providing those services. We have put together what we think is an efficient and practical model that will not only provide much needed transport services to the hospital and their patients, but also prevent a negative financial impact on the ambulance service.

The operational plan is that Highland EMS will staff a truck 40 hours per week during hours that have been identified by HSHS-SJH as their peak hours of demand for transport services. This truck will be staffed with ALS level staff and will be available both for emergencies in our service territory and mutual aid territories, but also for transports out of the hospital.

**Funding Strategy:**

This business arrangement between the City and HSHS-SJH is what is commonly called a Public-Private Partnership. We the City are going to provide a service and HSHS-SJH is going to provide funding to make the service feasible.



**City of Highland**  
1115 Broadway, PO Box 218  
Highland, IL 62249

As the provider of the service, Highland EMS will be allowed to bill for any transport services we provide out of the hospital. It will be our responsibility to undertake the billing and collection for those services and just as we currently do, the revenue generated from those services will go towards the operations of the Highland EMS department. We know from past experience, the revenues generated from providing the service alone will not cash flow the additional provided services. Therefore, the hospital will make an annual contribution to the service, in monthly installments, that will offset the difference between the cost to provide the service versus the revenues collected.

Using past data, we do not anticipate the proposed agreement to have a negative impact on the financial operations of the department. We are anticipating either a revenue neutral arrangement (meaning we cover all associated costs) or even a slight revenue generation depending upon collections from the fees for services.

As this is a new venture for both parties, we have agreed to use this initial agreement as a 1-year trial period. At the conclusion we will re-evaluate the arrangement and make sure it is working for all involved.

We do want to stress to both the council and the community, emergency response will continue to be the main priority for Highland EMS.

**Conclusion:**

We respectfully request Council authorize the City Manager to execute the necessary documents to enter into this Public/Private Partnership with HSHS-SJH, and to execute the necessary documents and agreements with any impacted unions to establish this necessary EMS service to the public.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING CITY TO ENTER INTO AN AMBULANCE SERVICE AGREEMENT WITH HSHS-ST. JOSEPH'S HOSPITAL**

**WHEREAS**, the City of Highland, Madison County, Illinois (hereinafter "City"), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

**WHEREAS**, the City Council finds that prolonged wait times for patients needing transfers to and from HSHS-St. Joseph's Hospital ("St. Joseph's") as a result of St. Joseph's reduced EMS services is a serious concern for the residents of the City; and

**WHEREAS**, St. Joseph's has proposed a public-private partnership with City, whereby the City will provide EMS transport services for patients needing transfers to and from St. Joseph's for a set monthly price paid by the Hospital to City (*See "St. Joseph's Agreement," attached hereto as Exhibit A*); and

**WHEREAS**, under the terms of the St. Joseph's Agreement, Highland EMS will staff an EMS truck 40 hours per week during peak demand hours for the purpose of transporting patients to and from St. Joseph's, at a cost to St. Joseph's of \$225,000 to be paid to City in monthly installments (*See Exhibit A*); and

**WHEREAS**, the initial term of the St. Joseph's Agreement will be for twelve (12) months (*See Exhibit A*); and

**WHEREAS**, City has determined it is in the best interests of public health, safety, general welfare, and economic welfare to enter into the St. Joseph's Agreement to provide EMS transport services to patients in need of transfers as stated herein (*See Exhibit A*); and

**WHEREAS**, the City Council finds that the City Manager and/or Mayor should be authorized and directed, on behalf of the City, to execute whatever documents are necessary to enter into the St. Joseph's Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Highland as follows:

*Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

*Section 2.* The St. Joseph's Agreement (**Exhibit A**) is approved.

*Section 3.* The City Manager and/or Mayor is authorized and directed, on behalf of the City of Highland, to execute and date whatever documents may be necessary to enter into the St. Joseph's Agreement.

*Section 4.* This Resolution shall be known as Resolution No. \_\_\_\_\_ and shall be effective upon its passage and approval in accordance with law.

This Resolution adopted by the City Council of the City of Highland, Illinois and deposited and filed in the office of the City Clerk on the \_\_\_ day of \_\_\_\_\_, 2026, the vote taken by ayes and nays and entered upon the legislative records as follows:

AYES:

NOES:

APPROVED:

---

Kevin B. Hemann  
Mayor  
City of Highland  
Madison County, Illinois

ATTEST:

---

Barb Bellm  
City Clerk  
City of Highland  
Madison County, Illinois

## **AMBULANCE SERVICE AND LEASE AGREEMENT**

This AMBULANCE SERVICE AGREEMENT ("Agreement") is entered into as of the last date of signature below ("Effective Date") by and between St. Joseph's Hospital of the Hospital Sisters of the Third Order of St. Francis, ("Hospital") and the City of Highland, Illinois ("Ambulance Provider").

Whereas, Hospital is an acute care hospital located in Highland, Illinois; and

Whereas, Hospital's mission is to reveal and embody Christ's healing love for all people through high quality Franciscan health care;

Whereas, Hospital desires to provide annual financial support to Ambulance Provider to assist in the operation of an additional ambulance rig as a form of community benefit and charity care consistent with and in furtherance of Hospital's Mission; and

Whereas, Ambulance Provider owns an ambulance specifically designed and equipped to accommodate the specialized needs of seriously injured and critically ill patients.

### **Agreement**

In consideration of the facts stated in the Statement of Facts and the mutual covenants contained in this Agreement, the parties agree as follows:

1. **RESPONSIBILITIES OF AMBULANCE PROVIDER. During the term of this Agreement, Ambulance Provider shall perform the following services (the "Services"):**
  - 1.1. Ambulance Provider shall operate the Ambulance in accordance with its customary and established ambulance service practices, protocols, and operational standards. Ambulance Provider shall use the Ambulance to provide emergency and non-emergency transfer and transport services for the benefit of the residents and visitors of Highland, Illinois, consistent with Ambulance Provider's current scope of services and community service mission. Nothing in this Agreement shall be construed to modify or expand Ambulance Provider's existing operational procedures, staffing models, dispatch processes, or clinical decision-making, all of which shall remain under the sole control and discretion of Ambulance Provider.
  - 1.2. Ambulance Provider, at its expense, will provide a specialized ambulance identified in Exhibit 1.1 ("Ambulance") and provide the necessary maintenance to ensure the Ambulance remains in good operating condition, including replacement of oxygen and medical air cylinders. Ambulance Provider will undertake and operate a necessary preventative maintenance and repair program to minimize down time of the Ambulance due to mechanical breakdown and ensure the Ambulance and all components remain in optimal operating condition.

- 1.3. Ambulance Provider shall be responsible for obtaining, at its expense, and keeping in effect, all necessary licenses required by the State of Illinois. Ambulance Provider shall comply at all times with applicable federal, state, and local laws and regulations governing the ambulance operations.
  - 1.4. Ambulance Provider will secure and maintain all insurance associated with the use and operation of the Ambulance.
2. **RESPONSIBILITIES OF HOSPITAL.** During the term of this Agreement, Hospital shall perform the following duties:
  - 2.1. Hospital shall have no responsibility for staffing, operating, or directing the Ambulance. Hospital's sole obligation under this Agreement shall be to provide \$225,000 to Ambulance Provider annually, payable in equal monthly installments, to support Ambulance Provider's operation of an additional ambulance rig serving the Highland, Illinois community.
  - 2.2. **Nothing in this Agreement shall require Hospital to provide any advance payment, pre-payment, deposit, letter of credit, surety, guaranty, or other form of financial security as a condition of requesting, accepting, or effectuating any patient transfer under this Agreement. Further, Hospital shall have no obligation or liability for any patient-related charges, fees, costs, co-payments, deductibles, or unpaid patient account balances associated with any patient transferred under this Agreement. All such financial responsibility shall remain solely with the receiving party or as otherwise required by law.**
3. **TERM/TERMINATION.**
  - 3.1. This Agreement shall commence upon the Effective Date or, \_\_\_\_\_, ("Start Date"), whichever is later, and shall continue for an initial term of One (1) year (the "Initial Term"). If no date is provided herein, then the Effective Date shall be the Start Date.
  - 3.2. Thereafter, this Agreement shall automatically renew for successive one (1) year terms unless otherwise terminated as set forth herein. The term of this Agreement shall include the Initial Term and any successive one (1) year terms thereafter ("Term"). The Agreement may be terminated as follows:
    - 3.2.1 Termination by Agreement. This Agreement may be terminated on terms mutually agreed upon by the Parties in writing.
    - 3.2.2 Early Termination. This Agreement may be terminated by either Party without cause or penalty by delivering a written notice of termination to the other Party at least ninety (90) days prior to such early termination.
    - 3.2.3 Termination for Cause. This Agreement may be terminated after the 1st material breach (and only the 1st breach) if the breach is not cured within

thirty (30) calendar days after receipt by the breaching party of written notification of breach from the non-defaulting party. The notice shall describe the breach. For a 2nd and subsequent material breach, the non-breaching party may, in its discretion, allow a thirty (30) day cure period, or, in the sole discretion of the non-breaching party, the Agreement may terminate effective thirty (30) days after the date of the notice.

4. **INSURANCE.** Ambulance Provider shall maintain appropriate insurance covering the Ambulance against loss from fire or other casualty for not less than the replacement value of the Ambulance. Ambulance Provider shall also maintain general liability insurance with minimum coverage limits of not less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the annual aggregate amount. Ambulance Provider will promptly notify the Hospital in writing of any material modification or cancellation in such insurance.

5. **CONFIDENTIALITY**

- 5.1. Each party acknowledges that each party and its agents and employees may have access to proprietary and confidential information of the other party (the "Proprietary Information"). Each party agrees that any use of the Proprietary Information for any purpose other than as may be strictly necessary to perform the party's services under this Agreement, including any use for that party's Proprietary Information for a competitive benefit, will cause irreparable harm to the other party. "Proprietary Information," as used herein, may include, but is not limited to, technical, financial, marketing, staffing and business plans and information, strategic information, proposals, requests for proposals, specifications, drawings, prices, costs, customer information, procedures, proposed products, processes, business systems, software programs, techniques, services and like information of, or provided by, the Parties, their Affiliates or any of their third party suppliers or agents, and also includes the fact that such information has been provided by a Party (collectively the "Proprietary Information"). Proprietary Information may be disclosed orally and need not be specifically identified or marked, whether in written, oral, or other tangible or electronic form, as Proprietary Information. Proprietary Information provided before execution of this Agreement, if any, is also subject to the terms of this Agreement. "Affiliates" means any business entity controlling, controlled by, or under common control with, a Party. The Parties believe that the Proprietary Information represents a substantial investment and shall for all purposes be regarded as strictly confidential and proprietary, and that any use of such Proprietary Information contrary to the terms of this Agreement would be wrongful and cause irreparable injury.
- 5.2. Each party agrees that, during the term of this Agreement and for one (1) year following its termination, not to disclose the terms of this Agreement, or the Proprietary Information to any person or entity and not to use, directly or indirectly, the Proprietary Information for that party's own benefit or for the benefit of any other person or entity, without the express written consent of the

other party. In addition to any other remedies which may be available for breach of this Section, each party agrees that the aggrieved party shall also be entitled to injunctive relief to enforce the terms of this Section.

## 6. COMPLIANCE/STANDARDS

- 6.1. Ethical and Religious Directives. The Parties acknowledge that the Hospital is operated in accordance with the Ethical and Religious Directives for Catholic Healthcare Services as promulgated, from time to time, by the United States Conference of Catholic Bishops, Washington, D.C., of the Roman Catholic Church ("Ethical and Religious Directives"), and that the principles and beliefs of the Roman Catholic Church are a matter of conscience to Hospital. It is the intent and agreement of the Parties that neither this Agreement nor any part hereof shall be construed to require Hospital to violate said Ethical and Religious Directives in its operation and all parts of this Agreement must be interpreted in a manner that is consistent with said Ethical and Religious Directives.
- 6.2. Compliance with Laws, Regulations and Accreditation. The Parties believe and intend that this Agreement complies with all relevant federal and state laws as well as relevant regulations and accreditation standards, including but not limited to Federal Health Care Program (as defined under 42 U.S.C. § 1320a-7b(f)) fraud and abuse laws (including the Anti-Kickback Statute) and the Stark Law, and all of the rules and regulations promulgated pursuant to, and all of the cases or opinions interpreting such statutes and laws (collectively, "Laws"). Should either Party have a good faith belief that this Agreement creates a material risk of violating any such Laws, or any revisions or amendments thereto, that Party shall give written notice to the other Party regarding such belief. The Parties shall then make a good faith effort to reform the Agreement to comply with such Laws. If, within thirty (30) days of either Party first providing notice to the other Party of the need to amend this Agreement to comply with the Laws, the Parties, acting in good faith, are (i) unable to mutually agree upon and make amendments or alterations to this Agreement to meet the requirements in question, or (ii) alternatively, the Parties determine in good faith that amendments or alterations to the requirements are not feasible, then either may terminate this Agreement upon thirty (30) days prior written notice.
- 6.3. Exclusion from State or Federal Health Care Programs. Each Party represents and warrants to the other Party that it is not: excluded from participation in any Federal Health Care Programs; debarred, suspended or otherwise excluded from participating in any other federal or state procurement or non-procurement program or activity; or designated a Specially Designated National or Blocked Person by the Office of Foreign Asset Control of the U.S. Department of Treasury. Each Party further represents and warrants that to the Party's knowledge, there are no pending or threatened governmental investigations that may lead to such exclusion. Each Party shall notify the other in writing upon the commencement of any such exclusion or investigation within seven (7) business days of receiving first notice of such exclusion or investigation. Each Party shall have the right to

terminate this Agreement immediately upon learning of any such exclusion and shall be kept informed of the status of any such investigation.

- 6.4. No Inducement to Refer. Neither Party is entering into this Agreement with an expectation that any patient referrals will occur or business will be generated between the parties.
- 6.5. System Responsibility Program. Hospital has in place a System Responsibility Program (the "Program") which has as its goal to ensure that Hospital complies with Laws. The Program focuses on risk management, the prevention of misconduct, and the promotion of good corporate citizenship, including the commitment to uphold a high standard of ethical and legal business practices. Ambulance Provider acknowledges Hospital's commitment to the Program and agrees to conduct all activities which occur pursuant to this Agreement in accordance with the underlying philosophy of the Program.

## 7. STATUS OF THE PARTIES

- 7.1. Relationship of the Parties - Independent Contractors. No action taken by either Party, or its officers, employees or agents pursuant to this Agreement, shall be deemed to create any partnership, joint venture, association or syndicate between the Parties, or shall be deemed to confer upon either Party any express or implied right or authority to assume, or create any obligation or responsibility, on behalf of, or in the name of, another Party. The Parties to this Agreement are independent entities, contracting with each other solely for the purpose of carrying out the terms and conditions of this Agreement. Hospital shall not be responsible for the payment of any federal, state or local taxes arising under or in connection with Ambulance Provider's use of the Equipment, including, without limitation, the payment of any actual or estimated tax liabilities, and Hospital shall be indemnified and held harmless from any loss, cost, or liability arising out of Ambulance Provider's failure to pay any such liabilities.

Hospital shall have no responsibility or liability for the operation, management, dispatch, routing, or staffing of the Ambulance, and shall not direct or influence where any patient may or may not be transported. Ambulance Provider shall maintain full and independent control over all such decisions. Hospital's payment under this Agreement is not intended, and shall not be construed, to induce or reward referrals of patients or other business. Hospital's participation is solely for charitable and community health purposes in furtherance of its Mission

## 8. GENERAL PROVISIONS

- 8.1. Amendments. This Agreement may only be amended by an instrument in writing signed by the Parties.
- 8.2. Assignment. Neither Party may assign this Agreement or the rights or obligations hereunder without the specific written consent of the other Party, except that this

Agreement may be assigned by Hospital without the prior written approval of Ambulance Provider to an affiliate of Hospital. For purposes of this Agreement, "affiliate" shall mean any successor entity of Hospital, or any entity controlled by Hospital or Hospital Sisters Health System.

- 8.3. Books and Records. If this Agreement is a contract within the purview of Section 1861(v)(1)(I) of the Social Security Act (Section 952 of the Omnibus Reconciliation Act of 1980) and the regulations promulgated at 42 C.F.R. Part 420 in implementation thereof, then the Parties agree to make available to the Comptroller General of the United States ("Comptroller General"), the Secretary of the Department of Health and Human Services ("Secretary") and their duly authorized representatives, for four (4) years after the latest furnishing of services pursuant to this Agreement, access to the books, documents and records and such other information as may be required by the Comptroller General or Secretary to verify the nature and extent of the costs of services provided by each Party, respectively. If either Party, upon the approval of the other Party, carries out the duties of this Agreement through a subcontract worth \$10,000.00 or more over a twelve (12) month period with a related organization, then the subcontract will also contain an access clause to permit access by the Secretary, Comptroller General, and their representatives to the related organization's books and records.
- 8.4. Counterparts; Facsimile and pdf Signatures. The Parties agree that this Agreement may be executed in multiple originals, each of which shall be considered an original for all purposes and, collectively, shall be considered to constitute this Agreement. The Parties further agree that signatures transmitted by facsimile or in Portable Document Format (pdf) may be considered an original for all purposes, including, without limitation, the execution of this Agreement and enforcement of this Agreement.
- 8.5. Dispute Resolution. If any dispute arises with respect to the interpretation of, or application of, any provision of this Agreement, and the dispute cannot be otherwise settled by informal discussion between the Parties, then the dispute may be submitted to non-binding mediation with a mediator mutually agreeable to the Parties. Costs associated with the mediator shall be shared equally between the Parties. Should either Party elect to be represented by legal counsel, then that party shall be responsible for its own attorney's fees and costs.
- 8.6. Entire Agreement. This Agreement supersedes all previous contracts, agreements or understandings between the Parties with respect to the subject matter of this Agreement and constitutes the entire agreement between the Parties hereto, and neither Party shall be entitled to any benefits other than those herein specifically enumerated.
- 8.7. Governing Law. This Agreement shall be construed and governed by the laws of the State of Illinois, without regard to the Conflict of Laws rules. The Parties agree that the exclusive venue for any litigation related to this Agreement shall be in the courts of Sangamon County, Illinois.

- 8.8. **Headings.** The headings and subheadings in this Agreement are inserted for convenience of reference only and shall not affect the meaning or interpretation of this Agreement.
- 8.9. **Indemnification.** Each Party agrees to indemnify and hold the other harmless from any and all claims, suits, damages, fines, penalties, judgments, liabilities and expenses (including reasonable attorney's fees and court costs) arising from (i) any negligent or willful act or omission of the Party, its agents, or employees; (ii) any breach of this Agreement; or (iii) violation of a Law. Notwithstanding anything to the contrary in this Agreement, a Party's obligations with respect to indemnification for acts described in this Section shall not apply to the extent that such application would nullify any existing insurance coverage of such Party or as to that portion of any claim of loss in which an insurer is obligated to defend or satisfy. This Section 8.9 shall survive the expiration or earlier termination of this Agreement.
- 8.10. **Interpretation.** The Parties hereto acknowledge that (i) each Party has reviewed the terms and provisions of this Agreement; (ii) the rule of construction to the effect that any ambiguities are resolved against the drafting Party shall not be employed in the interpretation of this Agreement; and (iii) the terms and provisions of this Agreement shall be construed fairly as to all Parties hereto and not in favor or against any Party, regardless of which Party was generally responsible for the preparation of this Agreement.
- 8.11. **Notice.** Notices or communications herein required or permitted shall be given to the respective Party by registered or certified mail, overnight courier service, facsimile transmission, electronic mail for which the sender has an electronic receipt, or by hand delivery at the address listed under the Party's signature to this Agreement unless either Party shall designate a new address by written notice. The notice shall be deemed to be received as follows: in the case of actual delivery, on the date of its receipt by the Party entitled to it; in the case of overnight courier service, on the next business day following mailing; and in the case of certified or registered mail, three (3) days after the date of its mailing.
- 8.12. **Severability.** Any terms or provisions found to be in violation of the law shall be severed from this Agreement, shall be deemed to be null and void, and shall not affect the validity of any other term or provision of this Agreement.
- 8.13. **Survival.** Any provision which expressly or by its context requires, after termination of this Agreement, action or places obligations on the Parties to this Agreement, shall so survive the termination of this Agreement.
- 8.14. **Third Party Rights.** Except as otherwise expressly stated herein, the Parties do not intend to create any enforceable rights in any third parties under this Agreement and there are no third party beneficiaries to this Agreement.

- 8.15. Waiver of Breach. The failure of either Party to insist in any one or more instances upon the performance of any of the provisions of this Agreement or to pursue any rights under this Agreement shall not be construed as a waiver of any such provisions or the relinquishment of any rights hereunder.
- 8.16. Patient Privacy. All parties agree to adhere to all applicable state and federal laws and regulations relating to the use of "protected health information" of patients as that term is defined under the Health Insurance Portability and Accountability Act of 1996, as amended.
- 8.17. Representations and Warranties of Ambulance Provider. Ambulance Provider represents and warrants that it has such licenses, permits and certifications from such governmental authorities as required for operation of an emergency medical service, that it has been certified as a provider under Medicare and Medicaid and that it has such other agreements as may be necessary for it to carry out its duties and responsibilities as provided for in this Agreement.

HOSPITAL:

---

Date

AMBULANCE PROVIDER:

---

Date

**EXHIBIT 1.1**

**EQUIPMENT & OPERATION**

Ambulance Provider, at its expense, will operate the following specialized ambulance to for the benefit of Highland, Illinois residents, approximately four (4) ten (10) hour shifts per week. Ambulance Provider will continue to evaluate equipment and vehicle needs as it relates to ambulance transports.

Primary Vehicle: [TBD] \_\_\_\_\_  
Vehicle ID# \_\_\_\_\_

Ambulance Provider will equip the Ambulance with the equipment necessary to meet requirements as an ALS ambulance.



Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 101 Electric Fund				
Department: 000 Balance Sheet Accounts				
15214	KRISTIN ESPIQUE	Refund Check 024238-000	01/09/2026	46.30
15215	RANDY GIBSON	Refund Check 024648-000	01/09/2026	69.71
15216	ALAN NETEMEYER	Refund Check 024511-000	01/09/2026	16.02
15217	KYLIE OLLIGES	Refund Check 024331-001	01/09/2026	25.11
15218	LISA PORTER	Refund Check 020268-001	01/09/2026	73.41
Total for Department: 000 Balance Sheet Accounts				230.55
Total for Fund: 101 Electric Fund				230.55
Fund: 201 Water Fund				
Department: 000 Balance Sheet Accounts				
15214	KRISTIN ESPIQUE	Refund Check 024238-000	01/09/2026	12.96
15216	ALAN NETEMEYER	Refund Check 024511-000	01/09/2026	4.79
15217	KYLIE OLLIGES	Refund Check 024331-001	01/09/2026	5.07
15219	CITY OF HIGHLAND	Refund Check 010097-006	01/15/2026	74,726.40
15220	MADISON COUNTY CO	Refund Check 015254-002	01/15/2026	20.58
Total for Department: 000 Balance Sheet Accounts				74,769.80
Total for Fund: 201 Water Fund				74,769.80
Fund: 301 Sewer Fund				
Department: 000 Balance Sheet Accounts				
15214	KRISTIN ESPIQUE	Refund Check 024238-000	01/09/2026	12.96
15216	ALAN NETEMEYER	Refund Check 024511-000	01/09/2026	4.86
15217	KYLIE OLLIGES	Refund Check 024331-001	01/09/2026	5.21
15220	MADISON COUNTY CO	Refund Check 015254-002	01/15/2026	20.60
Total for Department: 000 Balance Sheet Accounts				43.65
Total for Fund: 301 Sewer Fund				43.65
Fund: 713 Solid Waste Fund				
Department: 000 Balance Sheet Accounts				
15216	ALAN NETEMEYER	Refund Check 024511-000	01/09/2026	9.49
15217	KYLIE OLLIGES	Refund Check 024331-001	01/09/2026	6.29
15220	MADISON COUNTY CO	Refund Check 015254-002	01/15/2026	60.00
Total for Department: 000 Balance Sheet Accounts				75.78
Total for Fund: 713 Solid Waste Fund				75.78
<b>Grand Total</b>				<b>75,119.78</b>

Accepted by City Council January 20, 2026

Mayor: \_\_\_\_\_

Clerk: \_\_\_\_\_

CITY OF HIGHLAND  
CHECK REGISTER  
FOR 1/9/2026



	VENDOR NAME/#	DESCRIPTION	ACCOUNT/DESCRIPTION	AMOUNT	CHECK #	CHECK DATE
City Of Highland		DECEMBER CENTRAL PURCHASING	00100000-115700	0.35	7432	1/9/2026
OFFICE ESSENTIALS INC		SUPPLIES FOR CENTRAL PURCHASING	00100000-115700	327.41	7476	1/9/2026
TRUBUY MARKET INC		CENTRAL PURCHASING	00100000-115700	127.53	7501	1/9/2026
		<b>FUND TOTAL:</b>	<b>001 -00100000</b>	<b>455.29</b>		
CDW G Inc		10 QTY CISCO CATALYST 1200 48-PORT	00100018-539000	819.35	7516	1/9/2026
		<b>FUND TOTAL:</b>	<b>001 -00100018</b>	<b>819.35</b>		
Ameren Illinois		GAS CHARGE	00110011-533000	517.83	7419	1/9/2026
WATTS COPY SYSTEMS INC.		COPIER/USAGE LEASE	00110011-534000	160.35	7508	1/9/2026
ASSUREDPARTNERS CAPITAL INC		MONTHLY DEBIT CARD FEE	00110011-539000	30.00	7422	1/9/2026
ASSUREDPARTNERS CAPITAL INC		MONTHLY FSA PLAN ADMINISTRATION	00110011-539000	100.00	7422	1/9/2026
HIGHLAND AREA CHRISTIAN SERVICE MINISTRY		DECEMBER 2025 GOOD SAMARITAN	00110011-539000	450.25	7451	1/9/2026
MADISON COUNTY TREASURER		2024 REALESTATEPARCEL#01-1-24-	00110011-539000	96.75	7465	1/9/2026
RICKEY BARNETT		MONTHLY COMMERCIAL PEST CONTROL	00110011-539000	20.00	7426	1/9/2026
RICKEY BARNETT		MONTHLY COMMERCIAL PEST CONTROL	00110011-539000	30.00	7426	1/9/2026
ROYAL PUBLISHING CO.		2026 IEZA CHEERLEADING	00110011-539000	255.00	7483	1/9/2026
ROYAL PUBLISHING CO.		2025 MASCOUTAH 55TH ANNUAL DALE	00110011-539000	250.00	7483	1/9/2026
SIJ HOLDINGS LLC		1 COLUMN BY 6.71 INCHES 12/03/25	00110011-539000	248.67	7468	1/9/2026
THE KWIK KONNECTION PRINTING & PUBLISHING CO INC		12/17/25-3 COL X 7" AS W/COLOR	00110011-539000	252.00	7494	1/9/2026
THIRD MILLENNIUM ASSOC INC		UTILITY BILL RENDERING	00110011-539000	220.52	7495	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00110011-543000	9.98	7414	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00110011-543000	9.98	7414	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00110011-543000	16.98	7414	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00110011-543000	21.99	7414	1/9/2026
AMAZON CAPITAL SERVICES INC		1 QTY 2026 YEAR LABELS CHART	00110011-543000	17.59	7418	1/9/2026
AMAZON CAPITAL SERVICES INC		1 QTY HIGHLIGHTERS, 1 QTY TRUE	00110011-543000	76.13	7418	1/9/2026
City Of Highland		DECEMBER CENTRAL PURCHASING	00110011-543000	165.83	7432	1/9/2026
MULTI SERVICE TECHNOLOGY SOULUTIONS INC		TV MOUNT	00110011-543000	26.96	7500	1/9/2026
TRENDY TEES & MORE LLC		BELLA HEATHER CREWNECK/2 LOGOS	00110011-544000	70.00	7499	1/9/2026
TYLER TECHNOLOGIES INC		SOFTWARE SPLIT	00110011-553000	107.69	7503	1/9/2026
		<b>FUND TOTAL:</b>	<b>001 -00100011</b>	<b>3,154.50</b>		
SUMNER ONE INC.		COPIER USAGE/LEASE	00120012-534000	10.00	7491	1/9/2026
WATTS COPY SYSTEMS INC.		COPIER USAGE/LEASE	00120012-534000	47.99	7508	1/9/2026
CITY OF HIGHLAND		MTN/REPAIR- #6	00120012-536010	39.04	7433	1/9/2026
CITY OF HIGHLAND		MTN/REPAIR- #5	00120012-536010	39.04	7433	1/9/2026



VENDOR NAME/#	DESCRIPTION	ACCOUNT/DESCRIPTION	AMOUNT	CHECK #	CHECK DATE
CITY OF HIGHLAND	MTN/REPAIR- #4	00120012-536010	272.36	7433	1/9/2026
CITY OF HIGHLAND	MTN/REPAIR- #2	00120012-536010	176.77	7433	1/9/2026
CITY OF HIGHLAND	MTN/REPAIR- #1	00120012-536010	39.04	7433	1/9/2026
AXON ENTERPRISE INC.	AXON EVIDENCE REDACTION ASSITANT	00120012-539000	802.22	7425	1/9/2026
County of Madison	2ND QUARTER FEE FOR DISPATCH	00120012-539000	57,189.50	7517	1/9/2026
County of Madison	3RD QUARTER FEE FOR DISPATCH	00120012-539000	74,934.50	7517	1/9/2026
EVERLASTING ETCH	3QTY BLK STAINLESS STEEL 30OZ MUGS	00120012-539000	90.00	7443	1/9/2026
HD POLYGRAPH TRUTH VERIFICATION LLC	POLYGRAPH EXAMS-	00120012-539000	600.00	7450	1/9/2026
HIGHLAND COLUMBUS CLUB	CHRISTMAS MEAL - 50 QTY	00120012-539000	550.00	7452	1/9/2026
MAJOR CASE SQUAD OF GREATER ST LOUIS	2026 ANNUAL MCS RETRAINING	00120012-539000	375.00	7466	1/9/2026
MULTI SERVICE TECHNOLOGY SOULUTIONS INC	WAL-MART OPERATING ACCOUNT	00120012-539000	53.74	7500	1/9/2026
RICKEY BARNETT	MONTHLY COMMERCIAL PEST CONTROL	00120012-539000	50.00	7426	1/9/2026
WEX BANK	DECEMBER FUEL	00120012-542000	3,719.97	7510	1/9/2026
ACE HARDWARE	ACE OPERATING SUPPLIES	00120012-543000	9.57	7414	1/9/2026
City Of Highland	DECEMBER CENTRAL PURCHASING	00120012-543000	323.24	7432	1/9/2026
AMAZON CAPITAL SERVICES INC	2 QTY FLASHLIGHT, 2 QTY HANDCUFF	00120012-544000	325.02	7418	1/9/2026
Leon Uniform Company Inc	GLOWACKI S/S UNDERVEST SHIRT	00120012-544000	460.00	7461	1/9/2026
MATTHEW BOGARD	REIM OPERATION NODE INC 10/14/25-	00120012-544000	113.25	7467	1/9/2026
TRENDY TEES & MORE LLC	4 QTY UNIFORM SHIRTS SEW PATCHES-	00120012-544000	40.00	7499	1/9/2026
TRENDY TEES & MORE LLC	BLACK HAT EMBROIDER- S ATHMER	00120012-544000	20.00	7499	1/9/2026
TRENDY TEES & MORE LLC	UNIFORM SHIRT ADD PATCH- C WIDMAN	00120012-544000	30.00	7499	1/9/2026
MATTHEW BOGARD	REIM STREET COP TRAINING- STREET	00120012-544001	63.00	7467	1/9/2026
NATHAN BIGGS	REIM SHOE SENSATION- WORK BOOTS-	00120012-544001	59.31	7472	1/9/2026
TRENDY TEES & MORE LLC	UNIFORM SHIRT REMOVE PATCH- M	00120012-544001	85.00	7499	1/9/2026
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	00120012-553000	107.69	7503	1/9/2026
	<b>FUND TOTAL:</b>	<b>001 -00120012</b>	<b>140,625.25</b>		
MORAN ECONOMIC DEVELOPMENT LLC	TECHNICAL P&Z MEETINGS 12/02/25-	00120013-523000	1,625.00	7470	1/9/2026
TIMES TRIBUNE	LEGAL-PUBLIC NOTICE-NEW BUSINESS	00120013-539000	36.00	7496	1/9/2026
ZOBRIST ELECTRIC INC	INSPECTIONS	00120013-539081	2,266.48	7512	1/9/2026
CRAIG LOYET	DECEMBER 2025 FINAL PLUMBING	00120013-539082	435.00	7437	1/9/2026
TIMOTHY SINGLER	DECEMBER 2025 FINAL PLUMBING	00120013-539082	435.00	7497	1/9/2026
WEX BANK	DECEMBER FUEL	00120013-542000	54.38	7510	1/9/2026
AMAZON CAPITAL SERVICES INC	1 QTY 202A TONER CARTRIDGE 4PK	00120013-543000	208.99	7418	1/9/2026
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	00120013-553000	107.69	7503	1/9/2026
	<b>FUND TOTAL:</b>	<b>001 -00120013</b>	<b>5,168.54</b>		
CONSTELLATION NEWENERGY GAS DIVISION LLC	GAS SERVICE	00120014-533000	55.44	7435	1/9/2026
ZUMWALT CORPORATION	54 QTY ONE PIECE UNIVERSAL BOTTOM	00120014-538000	216.00	7513	1/9/2026



	VENDOR NAME/#	DESCRIPTION	ACCOUNT/DESCRIPTION	AMOUNT	CHECK #	CHECK DATE
ILLINOIS STATE POLICE		FINGERPRINT NEW HIRE	00120014-539000	27.00	7455	1/9/2026
TARGET SOLUTIONS LEARNING LLC		TSMAINTFEES VECTOR LMS, TSPREMIER	00120014-539000	2,983.25	7492	1/9/2026
HUELS OIL CO		DECEMBER DIESEL FUEL	00120014-542000	269.40	7454	1/9/2026
WEX BANK		DECEMBER FUEL	00120014-542000	360.23	7510	1/9/2026
WEX BANK		DECEMBER FUEL	00120014-542000	44.91	7510	1/9/2026
City Of Highland		DECEMBER CENTRAL PURCHASING	00120014-543000	49.70	7432	1/9/2026
		<b>FUND TOTAL:</b>	<b>001 -00120014</b>	<b>4,005.93</b>		
GOVERNMENTAL CONSULTING SOLUTIONS INC		CONSULTING SERVICES JANUARY 2026	00120015-539000	800.00	7447	1/9/2026
		<b>FUND TOTAL:</b>	<b>001 -00120015</b>	<b>800.00</b>		
TRUBUY MARKET INC		SODA LUNCH PUBLIC WORKS	00140017-524000	11.58	7501	1/9/2026
CONSTELLATION NEWENERGY GAS DIVISION LLC		GAS SERVICE	00140017-533000	182.61	7435	1/9/2026
AUTO TECH AUTOMOTIVE INC		TRUCK # 606 - WINDSHIELD REPAIR	00140017-536010	467.42	7424	1/9/2026
CITY OF HIGHLAND		MTN/REPAIR- #64	00140017-536010	359.88	7433	1/9/2026
CITY OF HIGHLAND		MTN/REPAIR- #64	00140017-536010	3,506.52	7433	1/9/2026
COOPERATIVE RESPONSE CENTER INC		BASEFEEDEC,CRCAGENT,CRCAGENTDIA	00140017-539000	251.26	7436	1/9/2026
GOVERNMENTAL CONSULTING SOLUTIONS INC		CONSULTING SERVICES JANUARY 2026	00140017-539000	2,000.00	7447	1/9/2026
RICKEY BARNETT		DEC. PEST CONTROL- - TICKET # 14360	00140017-539000	40.00	7426	1/9/2026
JAMES V MILLER		24 HRS. SECTOR #3 TREE WORK	00140017-539022	3,000.00	7440	1/9/2026
HUELS OIL CO		DECEMBER DIESEL FUEL	00140017-542000	1,814.23	7454	1/9/2026
HUELS OIL CO		DHS-PREM OFF-ROAD DIESEL	00140017-542000	192.73	7454	1/9/2026
HUELS OIL CO		226606981-CHV 1000 THF 55/1 DRUM	00140017-542000	816.75	7454	1/9/2026
WEX BANK		DECEMBER FUEL	00140017-542000	68.64	7510	1/9/2026
WEX BANK		DECEMBER FUEL	00140017-542000	194.61	7510	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00140017-543000	6.59	7414	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00140017-543000	42.98	7414	1/9/2026
City Of Highland		DECEMBER CENTRAL PURCHASING	00140017-543000	44.40	7432	1/9/2026
Foresight Services Inc		ENGINEERING FOR S&A ROOF	00140017-550500	4,220.00	7446	1/9/2026
TYLER TECHNOLOGIES INC		SOFTWARE SPLIT	00140017-553000	107.69	7503	1/9/2026
RED E MIX LLC		7 BAG - 4 CY, \$179 P/CY, WINT. SERV.,	00140017-554000	786.00	7482	1/9/2026
RED E MIX LLC		7 BAG -12 CY. \$185 P/CY, & ADD ONS	00140017-554000	2,448.00	7482	1/9/2026
RED E MIX LLC		7 BAG -18 CY. \$185 P/CY, & ADD ONS	00140017-554000	3,627.00	7482	1/9/2026
		<b>FUND TOTAL:</b>	<b>001 -00140017</b>	<b>24,188.89</b>		
GOVERNMENTAL CONSULTING SOLUTIONS INC		CONSULTING SERVICES JANUARY 2026	00770007-539000	1,200.00	7447	1/9/2026
APEX PHYSICAL THERAPY LLC		JOB INCENTIVE PROGRAM	00770007-582000	13,125.00	7515	1/9/2026
M5 MANAGEMENT GROUP		2025 TAX INCENTIVE REIMBURSEMENT	00770007-582005	3,657.38	7463	1/9/2026
		<b>FUND TOTAL:</b>	<b>007 -00770007</b>	<b>17,982.38</b>		



	VENDOR NAME/#	DESCRIPTION	ACCOUNT/DESCRIPTION	AMOUNT	CHECK #	CHECK DATE
Beelman Logistics LLC		CA6 - 52.88 T., \$13.08 P/T	00840000-543000	691.67	7427	1/9/2026
COMPASS MINERALS AMERICA INC		SALT- 107.40 T., \$75.60 P/T	00840000-543000	8,119.44	7434	1/9/2026
		<b>FUND TOTAL:</b>	<b>008 -00840000</b>	<b>8,811.11</b>		
CONSTELLATION NEWENERGY GAS DIVISION LLC		GAS SERVICE	00960009-533000	1,354.03	7435	1/9/2026
WATTS COPY SYSTEMS INC		COPIER USAGE/LEASE	00960009-534000	134.83	7509	1/9/2026
ENERGY WISE HEATING COOLING COMPANY		REPLACEMENT HANGING FAN MOTOR	00960009-538000	717.00	7442	1/9/2026
BUILDINGSTARS OPERATIONS INC		CLEANING CONTRACT SERVICES	00960009-538001	2,913.00	7430	1/9/2026
DAVID GROTEFENDT		MEMBERSHIP REIMBURSMENT	00960009-539000	97.50	7438	1/9/2026
MADISON COUNTY HEALTH DEPT.		KRC FOOD SERVICE PERMIT	00960009-539000	375.00	7464	1/9/2026
THE KWIK KONNECTION PRINTING & PUBLISHING CO INC		GIFT CERTIFICATE AD	00960009-539033	288.00	7494	1/9/2026
TIMES TRIBUNE		PICKLEBALL COURT ADS- MUNICPAL BIDS	00960009-539033	32.00	7496	1/9/2026
ELLIOTT DATA SYSTEMS INC.		INSTALLMENT OF BADGE PASS DOOR	00960009-539050	3,237.59	7441	1/9/2026
AMAZON CAPITAL SERVICES INC		2 QTY INSTA-SNOW POWDER	00960009-541000	23.80	7418	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00960009-543000	19.99	7414	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00960009-543000	14.99	7414	1/9/2026
AMAZON CAPITAL SERVICES INC		1 QTY KOALA KARE CHANGING STATION	00960009-543000	18.90	7418	1/9/2026
CHARLES KIRCHNER & SON INC		ADHESIVE WALL PAPER UNIV QUART	00960009-543000	9.99	7460	1/9/2026
City Of Highland		DECEMBER CENTRAL PURCHASING	00960009-543000	890.90	7432	1/9/2026
MULTI SERVICE TECHNOLOGY SOULUTIONS INC		WAL-MART OPERATING ACCOUNT	00960009-543000	110.29	7500	1/9/2026
MULTI SERVICE TECHNOLOGY SOULUTIONS INC		WAL-MART OPERATING ACCOUNT	00960009-543000	115.66	7500	1/9/2026
HILLYARD		KRC MOP WET STARLINE LOOPED END	00960009-545001	79.33	7453	1/9/2026
HILLYARD		KRC CLEANING SUPPLIES	00960009-545001	464.88	7453	1/9/2026
		<b>FUND TOTAL:</b>	<b>009 -00960009</b>	<b>10,897.68</b>		
Ameren Illinois		GAS CHARGE	00960016-533000	228.52	7419	1/9/2026
Ameren Illinois		EVERGREEN CT ST LITE	00960016-533000	71.97	7419	1/9/2026
CONSTELLATION NEWENERGY GAS DIVISION LLC		GAS SERVICE	00960016-533000	65.81	7435	1/9/2026
SUMNER ONE INC.		COPIER/USAGE LEASE	00960016-534000	70.00	7491	1/9/2026
MTI Distributing Inc.		OIL AND TUNE UP PARKS VEHICLE.	00960016-536000	566.11	7471	1/9/2026
MTI Distributing Inc.		PARKS AND REC VEHICLE MAITNENCE.	00960016-536000	2,656.00	7471	1/9/2026
MTI Distributing Inc.		PARKS AND REC VEHICLE MAITNENCE.	00960016-536000	846.42	7471	1/9/2026
AGENCY FOR COMMUNITY TRANSIT		YAH VAN MAINTENANCE	00960016-536010	439.71	7415	1/9/2026
ZOBRIST ELECTRIC INC		WCC ELETICAL WORK	00960016-538000	1,200.00	7512	1/9/2026
RICKEY BARNETT		MONTHLY COMMERCIAL PEST CONTROL	00960016-539000	35.00	7426	1/9/2026
BETTER NEWSPAPER INC		BUSINESS CARDS PARKS AND REC	00960016-539033	98.56	7458	1/9/2026
BETTER NEWSPAPER INC		FINANCE CHARGE FOR INV#1063724	00960016-539033	1.47	7458	1/9/2026
ASCAP		MUSIC LICENSE FOR MUNY BAND AND	00960016-539057	458.54	7421	1/9/2026



	VENDOR NAME/#	DESCRIPTION	ACCOUNT/DESCRIPTION	AMOUNT	CHECK #	CHECK DATE
NOTTELMANN MUSIC CO		CHRISTMAS SING A LONG MUNY BAND	00960016-539057	61.20	7474	1/9/2026
SE SAC RIGHTS MANAGEMENT INC		LICENSE FOR MUNY BAND AND	00960016-539057	641.00	7486	1/9/2026
TRUBUY MARKET INC		SENIOR CENTER	00960016-539065	24.70	7501	1/9/2026
TRUBUY MARKET INC		SENIOR CENTER	00960016-539065	80.58	7501	1/9/2026
CAROL OLDINSKI		YAH Refund- YAH NOTEBOOK	00960016-539066	132.00	7431	1/9/2026
MULTI SERVICE TECHNOLOGY SOULUTIONS INC		WAL-MART OPERATING ACCOUNT	00960016-539200	43.46	7500	1/9/2026
HUELS OIL CO		DECEMBER DIESEL FUEL	00960016-542000	268.94	7454	1/9/2026
WEX BANK		DECEMBER FUEL	00960016-542000	1,869.99	7510	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00960016-543000	287.94	7414	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00960016-543000	11.99	7414	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00960016-543000	4.99	7414	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00960016-543000	36.98	7414	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00960016-543000	37.97	7414	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00960016-543000	2.58	7414	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00960016-543000	11.99	7414	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00960016-543000	39.95	7414	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00960016-543000	95.12	7414	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00960016-543000	17.99	7414	1/9/2026
City Of Highland		DECEMBER CENTRAL PURCHASING	00960016-543000	134.00	7432	1/9/2026
City Of Highland		DECEMBER CENTRAL PURCHASING	00960016-543000	23.02	7432	1/9/2026
DIGITALARTZ LLC		INTERPRETIVE SIGN- ROSEN WETLANDS-	00960016-543000	969.31	7439	1/9/2026
HILLYARD		WCC CLEANING SUPPLIES	00960016-543000	159.76	7453	1/9/2026
HILLYARD		WCC CLEANING SUPPLIES	00960016-543000	658.38	7453	1/9/2026
MULTI SERVICE TECHNOLOGY SOULUTIONS INC		WAL-MART OPERATING ACCOUNT	00960016-543000	25.99	7500	1/9/2026
MULTI SERVICE TECHNOLOGY SOULUTIONS INC		WAL-MART OPERATING ACCOUNT	00960016-543000	58.07	7500	1/9/2026
MULTI SERVICE TECHNOLOGY SOULUTIONS INC		WAL-MART OPERATING ACCOUNT	00960016-543000	19.97	7500	1/9/2026
ST LOUIS COMPOSTING INC		BROWN MULCH SILVER LAKE PARK	00960016-543000	84.00	7489	1/9/2026
ST LOUIS COMPOSTING INC		BROWN MULCH SILVER LAKE PARK	00960016-543000	140.00	7489	1/9/2026
ST LOUIS COMPOSTING INC		SILVER LAKE PARK MULCH	00960016-543000	140.00	7489	1/9/2026
Warning Lites of Southern IL LLC		PRIVATE PARKING SIGN FOR SENIOR	00960016-543000	35.25	7507	1/9/2026
WILKE TRUCK SERVICE INC.		FA1 SAND QTY 15.1	00960016-543000	241.60	7511	1/9/2026
TRENDY TEES & MORE LLC		3 QTY DTF PARKS&REC LOGO- L WILKEN	00960016-544000	15.00	7499	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00960016-545000	159.99	7414	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	00960016-545000	11.99	7414	1/9/2026
PRODUCTIVITY PLUS ACCOUNT		1 QTY COUPLING	00960016-545000	76.23	7480	1/9/2026
PRODUCTIVITY PLUS ACCOUNT		1 QTY COUPLING	00960016-545000	81.01	7480	1/9/2026
R P LUMBER CO INC		4X4X12 QTY 1 2X10X10 QTY 1 FAST SET	00960016-545000	44.07	7481	1/9/2026
R P LUMBER CO INC		2X6X12 QTY 16	00960016-545000	190.08	7481	1/9/2026
R P LUMBER CO INC		2X10X8 MCA QTY 4	00960016-545000	54.40	7481	1/9/2026



	VENDOR NAME/#	DESCRIPTION	ACCOUNT/DESCRIPTION	AMOUNT	CHECK #	CHECK DATE
ALERT ELECTRIC INC		INSTALL HAND DRYER SILVER LAKE PARK	00960016-547000	834.31	7417	1/9/2026
THOMAS EUGENE STEINMANN		GLIK PARK CONCESSIONS ICE MACHINE	00960016-547000	4,126.50	7490	1/9/2026
TYLER TECHNOLOGIES INC		SOFTWARE SPLIT	00960016-553000	107.69	7503	1/9/2026
		<b>FUND TOTAL:</b>	<b>009 -00960016</b>	<b>18,798.10</b>		
FERRELLGAS LP		73.90 GAL PROPANE CEMETERY	00960715-533000	224.58	7445	1/9/2026
R P LUMBER CO INC		4X4X12 QTY 1 2X10X10 QTY 1 FAST SET	00960715-545000	17.00	7481	1/9/2026
		<b>FUND TOTAL:</b>	<b>009 -00960715</b>	<b>241.58</b>		
TUT PROPERTIES INC		2025 TAX INCENTIVE	01070010-582000	10,820.28	7522	1/9/2026
		<b>FUND TOTAL:</b>	<b>010 -01070010</b>	<b>10,820.28</b>		
SPRINGBROOK SOFTWARE LLC		ACH SERVICES FOR DECEMBER 2025	10100000-437120	1,102.90	ACH	1/16/2026
		<b>FUND TOTAL:</b>	<b>101 -10100000</b>	<b>1,102.90</b>		
SUMNER ONE INC.		COLOR OVERAGE	10101101-534000	226.80	7491	1/9/2026
COOPERATIVE RESPONSE CENTER INC		BASEFEEDEC,CRCAGENT,CRCAGENTDIA	10101101-539000	1,172.54	7436	1/9/2026
RICKEY BARNETT		MONTHLY INSPECTION & TREATMENT	10101101-539000	35.00	7426	1/9/2026
SPRINGBROOK HOLDING COMPANY LLC		CIVICPAY TRANSACTION FEE	10101101-539000	2,070.00	7488	1/9/2026
THIRD MILLENNIUM ASSOC INC		UTILITY BILL RENDERING	10101101-539000	992.41	7495	1/9/2026
TRUBUY MARKET INC		MEAT FOR POTLUCK	10101101-539000	107.39	7501	1/9/2026
AMAZON CAPITAL SERVICES INC		1 QTY BROTHER TN760 BLACK TONER	10101101-541000	71.95	7418	1/9/2026
AMAZON CAPITAL SERVICES INC		1 QTY 400 PK CLEAR THERMAL	10101101-541000	29.99	7418	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	10101101-542000	11.78	7414	1/9/2026
WEX BANK		DECEMBER FUEL	10101101-542000	134.94	7510	1/9/2026
City Of Highland		DECEMBER CENTRAL PURCHASING	10101101-543000	42.00	7432	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	10101101-545000	28.98	7414	1/9/2026
TYLER TECHNOLOGIES INC		SOFTWARE SPLIT	10101101-553000	107.69	7503	1/9/2026
		<b>FUND TOTAL:</b>	<b>101 -10101101</b>	<b>5,031.47</b>		
KALMER HVAC SERVICES		SERVICE CALL- MECHANIC SHOP	10101102-538000	150.00	7459	1/9/2026
RICKEY BARNETT		MONTHLY INSPECTION & TREATMENT	10101102-539000	60.00	7426	1/9/2026
TURF GATOR LLC		FERTILIZER FOR ROUNDABOUT	10101102-539000	60.00	7502	1/9/2026
WEX BANK		DECEMBER FUEL	10101102-542000	507.19	7510	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	10101102-543000	29.95	7414	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	10101102-543000	11.99	7414	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	10101102-543000	41.98	7414	1/9/2026
TYLER TECHNOLOGIES INC		SOFTWARE SPLIT	10101102-553000	107.69	7503	1/9/2026
		<b>FUND TOTAL:</b>	<b>101 -10101102</b>	<b>968.80</b>		

CITY OF HIGHLAND  
CHECK REGISTER  
FOR 1/9/2026



	VENDOR NAME/#	DESCRIPTION	ACCOUNT/DESCRIPTION	AMOUNT	CHECK K #	CHECK DATE
Ameren Illinois		EVERGREEN CT ST LITE	10101104-533000	86.87	7419	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	10101104-542000	36.53	7414	1/9/2026
HUELS OIL CO		DECEMBER DIESEL FUEL	10101104-542000	649.80	7454	1/9/2026
WEX BANK		DECEMBER FUEL	10101104-542000	292.94	7510	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	10101104-543000	10.98	7414	1/9/2026
JM TEST SYSTEMS LLC		CUST ROTATION MGMT MONTHLY FEE	10101104-544000	65.00	7457	1/9/2026
Power Line Supply		12 QTY GLOVES BLACK/YELLOW	10101104-544000	339.00	7479	1/9/2026
ACE HARDWARE		ACE OPERATING SUPPLIES	10101104-545000	9.99	7414	1/9/2026
PRODUCTIVITY PLUS ACCOUNT		1 QTY PLATE	10101104-545000	170.00	7480	1/9/2026
TYLER TECHNOLOGIES INC		SOFTWARE SPLIT	10101104-553000	107.69	7503	1/9/2026
GRAYBAR ELECTRIC COMPANY INC		1 QTY 15KVA POLE MOUNT	10101104-554020	2,971.28	7518	1/9/2026
GRAYBAR ELECTRIC COMPANY INC		3 QTY 50 KVA PAD MOUNT, 1 QTY 15 KVA	10101104-554020	29,125.55	7518	1/9/2026
		<b>FUND TOTAL:</b>	<b>101 -10101104</b>	<b>33,865.63</b>		
CONSTITUTION NEWENERGY GAS DIVISION LLC		GAS SERVICE	11105111-533000	17.00	7435	1/9/2026
ARAMARK UNIFORM SERVICES		RUG SERVICE	11105111-539000	79.95	7420	1/9/2026
ARAMARK UNIFORM SERVICES		RUG SERVICE	11105111-539000	79.95	7420	1/9/2026
RICKEY BARNETT		BI-MONTHLY COMMERCIAL PEST	11105111-539000	50.00	7426	1/9/2026
Missouri Network Alliance LLC		JANUARY BLUEBIRD NETWORK	11105111-539051	502.78	7521	1/9/2026
TIVO PLATFORM TECHNOLOGIES LLC		810.5NCPTMOBIACCT,142NDVRADDLUA	11105111-539052	7,813.27	7498	1/9/2026
Missouri Network Alliance LLC		JANUARY BLUEBIRD NETWORK	11105111-539053	4,726.32	7521	1/9/2026
Missouri Network Alliance LLC		JANUARY BLUEBIRD NETWORK	11105111-539053	4,726.32	7521	1/9/2026
Missouri Network Alliance LLC		JANUARY BLUEBIRD NETWORK	11105111-539055	5,117.60	7521	1/9/2026
GREAT LAKES DATA SYSTEMS INC		SMS OUTBOUND MESSAGING FEES	11105111-539300	150.00	7448	1/9/2026
GREAT LAKES DATA SYSTEMS INC		BROADHUB SOFTWARE SUPPORT	11105111-539300	1,909.62	7448	1/9/2026
HUELS OIL CO		DECEMBER DIESEL FUEL	11105111-542000	32.14	7454	1/9/2026
WEX BANK		DECEMBER FUEL	11105111-542000	100.39	7510	1/9/2026
AMAZON CAPITAL SERVICES INC		1 QTY CHRISTMAS FIREPLACE-RETURN	11105111-543000	-40.99	7418	1/9/2026
AMAZON CAPITAL SERVICES INC		1 QTY IPHONE CASE	11105111-543000	29.99	7418	1/9/2026
City Of Highland		DECEMBER CENTRAL PURCHASING	11105111-543000	14.36	7432	1/9/2026
FASTENAL COMPANY		100 QTY 8X1 HWH SDS Z, 100 QTY #8-	11105111-543000	32.94	7444	1/9/2026
AMAZON CAPITAL SERVICES INC		2 QTY SMALL PRECISION SCREWDRIVER	11105111-547000	19.78	7418	1/9/2026
AMAZON CAPITAL SERVICES INC		1 QTY FANVIL TECHNOLOGY-PA3-FANVIL	11105111-547000	134.95	7418	1/9/2026
AMAZON CAPITAL SERVICES INC		1 QTY LAPTOP CHARGER DELL 65W	11105111-547000	38.18	7418	1/9/2026
AMAZON CAPITAL SERVICES INC		2 QTY ACER NITROMONITOR, 1 QTY	11105111-547000	265.77	7418	1/9/2026
CDW G Inc		7 QTY -DELL CTO 14 U7, 7 QTY -DELL	11105111-550500	19,999.84	7516	1/9/2026
TYLER TECHNOLOGIES INC		SOFTWARE SPLIT	11105111-553000	107.69	7503	1/9/2026
		<b>FUND TOTAL:</b>	<b>111 -11105111</b>	<b>45,907.85</b>		



	VENDOR NAME/#	DESCRIPTION	ACCOUNT/DESCRIPTION	AMOUNT	CHEC K #	CHECK DATE
CONSTITUTION NEWENERGY GAS DIVISION LLC	GAS SERVICE	20102201-533000	97.94	7435	1/9/2026	
COOPERATIVE RESPONSE CENTER INC	BASEFEEDEC,CRCAGENT,CRCAGENTDIA	20102201-539000	125.62	7436	1/9/2026	
SPRINGBROOK HOLDING COMPANY LLC	CIVICPAY TRANSACTION FEE	20102201-539000	828.00	7488	1/9/2026	
THIRD MILLENNIUM ASSOC INC	UTILITY BILL RENDERING	20102201-539000	330.80	7495	1/9/2026	
City Of Highland	DECEMBER CENTRAL PURCHASING	20102201-543000	3.23	7432	1/9/2026	
	<b>FUND TOTAL:</b>	<b>201 -20102201</b>	<b>1,385.59</b>			
CONSTITUTION NEWENERGY GAS DIVISION LLC	GAS SERVICE	20102202-533000	139.37	7435	1/9/2026	
CITY OF HIGHLAND	MTN/REPAIR- 2018 FORD F150	20102202-536010	149.72	7433	1/9/2026	
RICKEY BARNETT	DEC. PEST CONTROL-2 MAIN,2 OUT	20102202-538000	130.00	7426	1/9/2026	
AMAZON CAPITAL SERVICES INC	1 QTY AMANO TCX-35 TIME CLOCK	20102202-541000	239.00	7418	1/9/2026	
AMAZON CAPITAL SERVICES INC	1 QTY HP 67XL TRI-COLOR INK	20102202-541000	36.89	7418	1/9/2026	
WEX BANK	DECEMBER FUEL	20102202-542000	94.83	7510	1/9/2026	
City Of Highland	DECEMBER CENTRAL PURCHASING	20102202-543000	44.62	7432	1/9/2026	
Hach Company	BURET AUTO TFE STPCK, BURET TEE,	20102202-543000	587.91	7449	1/9/2026	
Hach Company	BURET AUTO TFE STPCK	20102202-543000	501.33	7449	1/9/2026	
Hach Company	BUFFER SOLN, BLUE PH 10:01	20102202-543000	54.82	7449	1/9/2026	
ACE HARDWARE	ACE OPERATING SUPPLIES	20102202-545000	-8.99	7414	1/9/2026	
ACE HARDWARE	ACE OPERATING SUPPLIES	20102202-545000	1.77	7414	1/9/2026	
ACE HARDWARE	ACE OPERATING SUPPLIES	20102202-545000	-0.81	7414	1/9/2026	
ACE HARDWARE	ACE OPERATING SUPPLIES	20102202-545000	18.98	7414	1/9/2026	
ACE HARDWARE	ACE OPERATING SUPPLIES	20102202-545000	26.17	7414	1/9/2026	
Brenntag Mid South Inc	ROBIN 120, SODIUM HYDROXIDE	20102202-549000	5,241.00	7429	1/9/2026	
SIJ HOLDINGS LLC	1 COLUMN BY 7.51 INCHES 12/17/25 &	20102202-550500	522.80	7468	1/9/2026	
TIMES TRIBUNE	NOML - PW-08-25: TROY TIMES 12/18 &	20102202-550500	110.40	7496	1/9/2026	
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	20102202-553000	107.69	7503	1/9/2026	
KORTE & LUITJOHAN CONTRACTORS INC	TIEBACK ANCHORS PW-10-25 - APP. #1	20102202-555000	117,000.00	7520	1/9/2026	
O6 ENVIRONMENTAL LLC	LABOR EQUIP, MATER. TO ASSIST	20102202-555000	3,976.00	7475	1/9/2026	
	<b>FUND TOTAL:</b>	<b>201 -20102202</b>	<b>128,973.50</b>			
TRUBUY MARKET INC	SODA LUNCH PUBLIC WORKS	20102203-524000	11.58	7501	1/9/2026	
JANSEN CHEVROLET CO INC	TRUCK #12 INSPECTION	20102203-536010	30.00	7456	1/9/2026	
HUELS OIL CO	DECEMBER DIESEL FUEL	20102203-542000	229.51	7454	1/9/2026	
WEX BANK	DECEMBER FUEL	20102203-542000	389.94	7510	1/9/2026	
City Of Highland	DECEMBER CENTRAL PURCHASING	20102203-543000	45.97	7432	1/9/2026	
NORTHTOWN AUTO & TRACTOR SUPPLY INC	HEX BITS 3/8DR: 11MM & 12MM	20102203-543000	9.20	7473	1/9/2026	
Schulte Supply Inc	14" DESERT DIAMOND SAFETY BLADE	20102203-543000	284.99	7485	1/9/2026	
NORTHTOWN AUTO & TRACTOR SUPPLY INC	SUPPLIES FOR SEVERAL TRUCKS	20102203-546000	568.23	7473	1/9/2026	



	VENDOR NAME/#	DESCRIPTION	ACCOUNT/DESCRIPTION	AMOUNT	CHECK #	CHECK DATE
NORTHTOWN AUTO & TRACTOR SUPPLY INC		RETURN FUEL ELEMENT- FROM INV.	20102203-546000	-49.63	7473	1/9/2026
NORTHTOWN AUTO & TRACTOR SUPPLY INC		TRUCK # 716 - 10W30, TIRE GAGE DUAL	20102203-546000	73.78	7473	1/9/2026
NORTHTOWN AUTO & TRACTOR SUPPLY INC		FUEL/WATER SEPARATOR	20102203-546000	17.81	7473	1/9/2026
NORTHTOWN AUTO & TRACTOR SUPPLY INC		TRUCK #54 - OIL FILTER, OIL 5W20	20102203-546000	30.92	7473	1/9/2026
NORTHTOWN AUTO & TRACTOR SUPPLY INC		TRUCKS #718 & 719 -	20102203-546000	48.71	7473	1/9/2026
Vermeer Midwest		BORING RIG #722 - OIL & FUEL FILTERS	20102203-546000	69.90	7506	1/9/2026
TYLER TECHNOLOGIES INC		SOFTWARE SPLIT	20102203-553000	107.70	7503	1/9/2026
Midwest Meter Inc.		1 1/2" M-120 METER, M-25 GAL HRE-LCD,	20102203-553060	645.00	7469	1/9/2026
		<b>FUND TOTAL:</b>	<b>201 -20102203</b>	<b>2,513.61</b>		
COOPERATIVE RESPONSE CENTER INC		BASEFEEDEC,CRCAGENT,CRCAGENTDIA	30103301-539000	125.63	7436	1/9/2026
SPRINGBROOK HOLDING COMPANY LLC		CIVICPAY TRANSACTION FEE	30103301-539000	828.00	7488	1/9/2026
THIRD MILLENNIUM ASSOC INC		UTILITY BILL RENDERING	30103301-539000	330.81	7495	1/9/2026
		<b>FUND TOTAL:</b>	<b>301 -30103301</b>	<b>1,284.44</b>		
TRUBUY MARKET INC		SODA LUNCH PUBLIC WORKS	30103303-524000	11.58	7501	1/9/2026
JANSEN CHEVROLET CO INC		TRUCK #12 INSPECTION	30103303-536010	30.00	7456	1/9/2026
HUELS OIL CO		DECEMBER DIESEL FUEL	30103303-542000	229.51	7454	1/9/2026
City Of Highland		DECEMBER CENTRAL PURCHASING	30103303-543000	45.97	7432	1/9/2026
NORTHTOWN AUTO & TRACTOR SUPPLY INC		HEX BITS 3/8DR: 11MM & 12MM	30103303-543000	9.20	7473	1/9/2026
Schulte Supply Inc		14" DESERT DIAMOND SAFETY BLADE	30103303-543000	284.99	7485	1/9/2026
NORTHTOWN AUTO & TRACTOR SUPPLY INC		SUPPLIES FOR SEVERAL TRUCKS	30103303-546000	568.24	7473	1/9/2026
NORTHTOWN AUTO & TRACTOR SUPPLY INC		RETURN FUEL ELEMENT- FROM INV.	30103303-546000	-49.64	7473	1/9/2026
NORTHTOWN AUTO & TRACTOR SUPPLY INC		TRUCK # 716 - 10W30, TIRE GAGE DUAL	30103303-546000	73.77	7473	1/9/2026
NORTHTOWN AUTO & TRACTOR SUPPLY INC		FUEL/WATER SEPARATOR	30103303-546000	17.82	7473	1/9/2026
NORTHTOWN AUTO & TRACTOR SUPPLY INC		TRUCK #54 - OIL FILTER, OIL 5W20	30103303-546000	30.91	7473	1/9/2026
NORTHTOWN AUTO & TRACTOR SUPPLY INC		TRUCKS #718 & 719 -	30103303-546000	48.71	7473	1/9/2026
Vermeer Midwest		BORING RIG #722 - OIL & FUEL FILTERS	30103303-546000	69.91	7506	1/9/2026
TYLER TECHNOLOGIES INC		SOFTWARE SPLIT	30103303-553000	107.70	7503	1/9/2026
		<b>FUND TOTAL:</b>	<b>301 -30103303</b>	<b>1,478.67</b>		
FERRELLGAS LP		220.3 GAL PROPANE WTP	30103304-533000	669.49	7445	1/9/2026
COGENT INC		MJK 3400 TRANSDUCER SERVICE CALL,	30103304-539000	3,309.07	7505	1/9/2026
LOGICAL CONCEPTS INC.		LIFT STATIONS, PLANT - ANNUAL	30103304-539000	1,012.00	7462	1/9/2026
TEKLAB INC		ARAMARK GRAB	30103304-539023	49.70	7493	1/9/2026
TEKLAB INC		4TH QUARTER SLUDGE	30103304-539023	1,320.15	7493	1/9/2026
HUELS OIL CO		DHS-PREM OFF-ROAD DIESEL	30103304-542000	435.62	7454	1/9/2026
WEX BANK		DECEMBER FUEL	30103304-542000	171.32	7510	1/9/2026
City Of Highland		DECEMBER CENTRAL PURCHASING	30103304-543000	31.98	7432	1/9/2026



	VENDOR NAME/#	DESCRIPTION	ACCOUNT/DESCRIPTION	AMOUNT	CHECK #	CHECK DATE
AUSTEN ZIMMER TYLER TECHNOLOGIES INC		REIM CHUCKS BOOTS- SAFETY BOOTS- A SOFTWARE SPLIT <b>FUND TOTAL:</b>	30103304-544000 30103304-553000 <b>301 -30103304</b>	250.00 107.70 <b>7,357.03</b>	7423 7503	1/9/2026 1/9/2026
U.S BANK NATIONAL ASSOCIATION		COPIER/USAGE LEASE	40120401-534000	163.06	7504	1/9/2026
RICKEY BARNETT		MONTHLY COMMERCIAL PEST CONTROL	40120401-539000	50.00	7426	1/9/2026
TARGET SOLUTIONS LEARNING LLC		TSMAINTFEES VECTOR LMS, TSPREMIER	40120401-539000	2,983.25	7492	1/9/2026
HFS Bureau of Fiscal Operations- GEMT		PRODECURE CODE A0427&A0429	40120401-539400	8,435.75	7519	1/9/2026
HFS Bureau of Fiscal Operations- GEMT		PRODECURE CODE A0427&A0429	40120401-539400	10,061.19	7519	1/9/2026
HUELS OIL CO		DECEMBER DIESEL FUEL	40120401-542000	352.82	7454	1/9/2026
WEX BANK		DECEMBER FUEL	40120401-542000	175.25	7510	1/9/2026
AIRGAS INC		OXYGEN	40120401-543000	414.05	7416	1/9/2026
AMAZON CAPITAL SERVICES INC		POSTER FRAME, CANVAS FLOAT	40120401-543000	65.22	7418	1/9/2026
Bound Tree Medical LLC		EMS SUPPLIES	40120401-543000	224.99	7428	1/9/2026
Bound Tree Medical LLC		EMS SUPPLIES	40120401-543000	373.44	7428	1/9/2026
Bound Tree Medical LLC		5 QTY CURAPLEX SELECT DEFIB PADS	40120401-543000	142.95	7428	1/9/2026
City Of Highland		DECEMBER CENTRAL PURCHASING	40120401-543000	142.51	7432	1/9/2026
NORTH CENTRAL EMS CORPORATION		2-STRYKE PANTS,1-JOB SHIRT, 1-ATAC	40120401-544000	299.00	7484	1/9/2026
NORTH CENTRAL EMS CORPORATION		PANTS, JOB SHIRT, SPDU, S/S TEE	40120401-544000	211.00	7484	1/9/2026
TRENDY TEES & MORE LLC		EMS-12 QTY SHIRTS AND 2 QTY	40120401-544000	198.00	7499	1/9/2026
CITY OF HIGHLAND		MTN/REPAIR- AMBULANCE #1541	40120401-546000	213.90	7433	1/9/2026
CITY OF HIGHLAND		MTN/REPAIR- AMBULANCE #1542	40120401-546000	226.91	7433	1/9/2026
RONALD J DEIN JR		WRAP FOR AMBULANCE #1541	40120401-553000	6,545.00	7487	1/9/2026
		<b>FUND TOTAL:</b>	<b>401 -40120401</b>	<b>31,278.29</b>		
PHILIP D PAN		INDEPENDENT MEDICAL EXAMINATION -C	70221702-539000	962.50	7477	1/9/2026
		<b>FUND TOTAL:</b>	<b>702 -70221702</b>	<b>962.50</b>		
ALLIED WASTE TRANSPORTATION INC		RESIDENTIAL TRASH 12/01/25-12/31/25	71304713-539000	116,133.63	7514	1/9/2026
ALLIED WASTE TRANSPORTATION INC		ADDITIONAL CONTAINERS 12/01/25-	71304713-539000	507.78	7514	1/9/2026
ALLIED WASTE TRANSPORTATION INC		COMMERCIAL TRASH 11/01/25-11/30/25	71304713-539000	72,686.45	7514	1/9/2026
SPRINGBROOK HOLDING COMPANY LLC		CIVICPAY TRANSACTION FEE	71304713-539000	414.00	7488	1/9/2026
THIRD MILLENNIUM ASSOC INC		UTILITY BILL RENDERING	71304713-539000	330.81	7495	1/9/2026
		<b>FUND TOTAL:</b>	<b>713 -71304713</b>	<b>190,072.67</b>		
PONTEM SOFTWARE		CM ONLINE BURIAL SEARCH/ANNUAL	71710717-539000	2,615.00	7478	1/9/2026
		<b>FUND TOTAL:</b>	<b>717 -71710717</b>	<b>2,615.00</b>		
EAST-WEST GATEWAY COUNCIL OF GOVERNMENTS		TIP APPLICATION FEE	05040050-550500	5,000.00	7523	1/15/2026

EXPENDITURE LISTING #1306  
FROM 01/03/2026 TO 01/16/2026

CITY OF HIGHLAND  
CHECK REGISTER  
FOR 1/9/2026



VENDOR NAME/#	DESCRIPTION	ACCOUNT/DESCRIPTION	AMOUNT	CHECK #	CHECK DATE
	<b>FUND TOTAL:</b>	050 -05040050	<b>5,000.00</b>		
	<b>WARRANT TOTAL:</b>		<b>706,566.83</b>		

Accepted by City Council January 20, 2026

Mayor: \_\_\_\_\_

Clerk: \_\_\_\_\_